



Agenda

Call to Order

National Anthem

1.0 Additions to the Agenda

2.0 Adoption of Agenda

3.0 Corrections or Amendments:

- | | | |
|------|--|-----|
| 3.1. | <u>October 12, 2016, Regular Meeting of Council Minutes</u> | 3-7 |
| 3.2. | <u>October 26, 2016, Organizational Meeting of Council Minutes</u> | 8-9 |

4.0 Adoption of:

- | | |
|------|--|
| 4.1. | <u>October 12, 2016, Regular Meeting of Council Minutes</u> |
| 4.2. | <u>October 26, 2016, Organizational Meeting of Council Minutes</u> |

5.0 Proclamations

- | | | |
|------|--|-------|
| 5.1. | <u>Bullying Awareness Week, November 14-18, 2016</u> | 10-11 |
|------|--|-------|

6.0 Delegations

- | | | |
|------|---|-------|
| 6.1. | <u>Alberta Wide Rally – Matthew Zadorozny</u> | 12-13 |
|------|---|-------|

7.0 Decision Items Pages 14-04

7.1.	Councillor Nadeau	Community Event Grant - 4th Quarter Allocation	14-32
7.2.	Councillor Long	Roger Coles Memorial Youth Sports Grant - 4th Quarter Allocation	33-73
7.3.	Councillor Shular	Childcare Operational Board - Community Member Appointments	74
7.4.	Councillor Wheeler	FCSS Board Membership	75-81
7.5.	Councillor Bossert	Mackenzie Avenue Pavement Rehabilitation	Distributed Separately
7.6.	Councillor Fredrickson	Tax Roll #81020900 Waiver Request	82-87
7.7.	Councillor Nadeau	Arts and Culture Policy A-05-16	88-95
7.8.	Councillor Long	Subdivision Application DV/16/01, Within SW17-49-7-W5	96-104

7.9.

8.0 Department Reports

8.1.	Engineering & Development	Ron Fraser
8.2.	Community Services & FCSS	Annette Driessen
8.3.	Economic Development	Eric Burton
8.4.	Emergency Services	Tom Thomson
8.5.	Administration	
	• Communications and Marketing	Tyler Russell

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9.0 Council Reports

9.1. Councillor Long
9.2. Councillor Shular
9.3. Councillor Wheeler
9.4. Councillor Bossert
9.5. Councillor Fredrickson
9.6. Councillor Nadeau
9.7. Mayor McLean

10.0 Information Items Pages 105-137

10.1. Economic Development Committee Meeting Notes – July 20, 2016, and September 21, 2016	106-109
10.2. Brazeau Seniors Foundation Special Meeting Minutes – August 4, 2016	110-117
10.3. Councillor Wheeler's AUMA Conference Report	118
10.4. Child Operational Board Minutes – June 21, 2016	119-121
10.5. Proclamation: Alberta Foster and Kinship Caregiver Week 2016	122
10.6. Sustainability Committee Meeting Notes – August 12, 2016, and September 23, 2016	123-127
10.7. STAR Catholic Board Highlights October 2016	128
10.8. Childcare Operational Board Minutes – June 2016	129-131
10.9. Drayton Valley Brazeau County Fire Services – September Stats	132-133
10.10. Traffic Advisory Committee Notes – August and September 2016	134-137

11.0 Adjournment



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Bossert
Councillor Nadeau
Councillor Long
Councillor Wheeler
Councillor Shular
Councillor Fredrickson
Dwight Dibben, Chief Administrative Officer
Annette Driessen, Director of Community Services
Kevin McMillan, Assistant Director of Corporate Services
Ron Fraser, Director of Engineering and Development

Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Tyler Russell, Communications and Marketing Coordinator
Eric Burton, Economic Development Officer
S/Sgt. Malcolm Callihoo, RCMP
Christian Richman, Audio/Visual
Mamta Lulla, Drayton Valley Western Review
Laine Mitchell, CIBW Radio
Members of the Public

ABSENT:

Tom Thomson, Director of Emergency Services

CALL TO ORDER

Mayor McLean called the meeting to order at 8:46 a.m.

1.0 Additions to the Agenda

There were no additions or deletions.

2.0 Adoption of Agenda

RESOLUTION #163/16

Councillor Shular moved to adopt the October 12, 2016, Regular Meeting of Council Agenda, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. September 14, 2016, Regular Meeting of Council Minutes

There were no corrections or amendments to the September 14, 2016, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. September 14, 2016, Regular Meeting of Council Minutes

RESOLUTION #164/16

Councillor Bossert moved to adopt the September 14, 2016, Regular Meeting of Council Minutes, as presented.

CARRIED

5.0 Proclamations

5.1. National Teen Driver Safety Week

Mayor McLean proclaimed October 16-22, 2016 as National Teen Driver Safety Week in the Town of Drayton Valley.

**Regular Meeting of Council
Minutes of October 12, 2016
Page 2 of 5**

Item 7.1 was discussed prior to the Delegations.

7.0 Decision Items

7.1. Library Board Appointment

RESOLUTION #165/16

Councillor Shular moved that Council appoint Lyndara Cowper-Smith as a member-at-large to the Drayton Valley Municipal Library Board for three-year term, ending October 31, 2019.

CARRIED

6.0 Delegations

6.1 S/Sgt. Callihoo, RCMP August-September Stats

S/Sgt. Callihoo provided a detailed review of the RCMP statistics from September 2016, emphasizing the importance of locking one's vehicle and ensuring someone checks on your home daily when you are away.

6.2 47th Street & 39th Avenue Park Concerns – J.K. Wardlow

Mr. Wardlow requested that Council consider developing the lands around the existing catchment basin at the end of 47th Street into a park, with an inclusion of a walking path. Mr. Wardlow shared concerns regarding the utilization of the property across from Sunrise Village on 47th Street as a storage location for RV trailers and building supplies, as well as the lack of upkeep on the property. Mayor McLean directed the concerns to Administration and advised that a response would be provided to Mr. Wardlow after investigating the matters.

6.3 Canada 150 Voyageurs Rendezvous 2017

Laura Andreas and Vic Maxwell advised Council of an upcoming paddling race from Rocky Mountain House to the Paw to commemorate the 1967 race and Canada's 150th Anniversary. Mr. Maxwell requested that the Town coordinate with the organizing group to have festivities around the time when the paddlers would be reaching Drayton Valley, approximately noon on July 2, 2017. Mayor McLean explained that there are great opportunities to collaborate on this event; Administration will look into the specifics and be in touch with Ms. Andreas in the near future.

Mayor McLean called for a break at 9:40 a.m.

Mayor McLean reconvened the meeting at 10:57 a.m.

7.0 Decision Items

7.2. Rescheduling of 2016 Organizational Meeting

RESOLUTION #166/16

Councillor Wheeler moved that Council approve rescheduling the 2016 Organizational Meeting of Council from October 12, 2016 to October 26, 2016.

CARRIED

7.3. Sidewalk Inspection and Maintenance Policy T-01-16

RESOLUTION #167/16

Councillor Bossert moved that Council approve the Sidewalk Inspection and Maintenance Policy T-01-16, as presented.

CARRIED

7.4. Snow Removal Policy T-02-16

RESOLUTION #168/16

Councillor Fredrickson moved that Council approve and adopt the proposed Snow Removal Policy T-02-16, as presented.

CARRIED

7.5. Development Permit No. DV16-059 Variance Request, As-Built Deck Rear Yard Setback, 4141-41 Street

RESOLUTION #169/16

Councillor Nadeau moved that Council approve Development Permit DV16-059 for the variance request for an as-built deck at 4141-41 Street, with no less than 3.11 metres from the rear yard property line with the conditions as noted below:

1. A variance of the rear yard setback is granted to 3.11 metres.
2. All those standard development conditions as outlined in the Town of Drayton Valley Development Permit that are applicable (attached).
3. Subject to a fourteen (14) day advertising and appeal period from the Date of Issue. Any activity within this fourteen (14) day appeal period is at the discretion of the Developer.
4. Subject to any/all Federal, Provincial or Municipal Permits as required. These may be, but are not limited to Building and/or Safety Codes Permits as required by the Alberta Building Code.
5. Location & size of the deck is approved as per the site plan (copy attached).

CARRIED

7.6. Energy East Request for Support

RESOLUTION #170/16

Councillor Long moved that Council approve a resolution to authorize the Mayor to provide a letter of support for the Energy East Pipeline project and to circulate the letter as appropriate to other interested parties, including other municipalities within Canada.

CARRIED

8.0 Department Reports

8.1 Engineering and Development

Mr. Fraser provided Council an update on the activities within Planning and Development and Public Works, as well as an update on the 43rd Avenue extension.

8.2 Community Services & FCSS

Ms. Driessen provided information on:

- programming and courses available through the Park Valley Pool, Total Works Fitness Centre, and FCSS, as well as, the Nature Play Program;
- status of the development of the Open Space Park, adding that the outdoor rink will be operational this winter; and
- membership at the Total Works Fitness Centre with the completion of the improvements.

8.3 Economic Development

Mr. Burton advised Council of past and upcoming roundtable discussions on real estate, bio-industry and tourism, entrepreneur meetings, and that the bio-mass feedstock study has been completed.

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8.4 Administration

- Communications and Marketing
Mr. Russell advised Council of activities within the Department for the Automated Traffic Enforcement Participatory Budget and 2017 Budget.
- CAO Report
Mr. Dibben provided a report on recent meetings and updated Council on two MGA section 690 appeals against County Bylaws for Land Use and Development.

9.0 Council Reports

9.1 Councillor Nadeau

- October 1st – Emcee for Alberta Culture Days
- October 4-5th – AUMA Convention
- October 11th – Economic Development Committee Meeting

9.2 Councillor Long

- September 16th – Water Treatment Plant Grand Opening
- September 22nd – Pembina Area Synergy Meeting
- September 27th – Clean Energy Technology Centre Committee Meeting
- September 26th – Joint Council Meeting
- September 30th – Mayor's Luncheon
- Community Foundation Meeting
- October 5-7th – AUMA Convention

9.3 Councillor Shular

- September 30th – Mayor's Luncheon
- October 5-7th – AUMA Convention

9.4 Councillor Wheeler

- Beehive 40th Anniversary Gala
- TD Tree Days
- September 30th – Mayor's Luncheon
- October 5-7th – AUMA Convention

9.5 Councillor Bossert

- September 16th – Chillin' Out in DV
- October 5th – Public Consultation on 2017 Budget at the Thunder hockey game

9.6 Councillor Fredrickson

- September 19th – Brazeau Seniors Foundation Meet and Greet
- September 30th – Mayor's Luncheon
- Aquatic Facility Development Committee Meeting
- October 5th – Public Consultation on 2017 Budget at the Thunder hockey game
- Travel Alberta Industry Conference at the end of this month

**Regular Meeting of Council
Minutes of October 12, 2016
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9.7 Mayor McLean

- September 16th – Chillin' Out in DV
- Beehive 40th Anniversary Gala
- September 26th – Joint Council Meeting
- September 30th – Mayor's Luncheon
- October 1st – Alberta Culture Days Festivities
- October 4-7th – AUMA Convention and meetings with Ministers

10.0 Information Items

10.1. September STAR Catholic Board Highlights

10.2. Councillor Wheeler's Conference Reports – Domestic Violence in the Workplace; Alberta Recycling Conference

10.3. RCMP August-September Stats

RESOLUTION #171/16

Councillor Bossert moved that Council accept the above items as information.

CARRIED

11.0 Adjournment

RESOLUTION #172/16

Councillor Shular moved that Council adjourn the October 12, 2016, Regular Meeting of Council at 12:06 p.m.

CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER

**Town of Drayton Valley
Minutes of the Organizational Meeting of Council
October 26, 2016 – 10:00 am
Council Chambers**

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Fredrickson
Councillor Nadeau
Councillor Long
Councillor Bossert
Councillor Wheeler
Dwight Dibben, Chief Administrative Officer
Annette Driessen, Director of Community Services
Ron Fraser, Director of Engineering & Planning
Kevin McMillian, Assistant Director of Corporate Services

Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Tyler Russell, Communications & Marketing Coordinator
Jenn Martin, Planning & Development Officer
Justine Kimoden, Drayton Valley Western Review

ABSENT:

Tom Thomson, Director of Emergency Services
Eric Burton, Economic Development Officer

1.0 Call to Order

Mayor McLean called the meeting to order at 10:00 a.m.

2.0 Additions to the Agenda

No items were added to the October 26, 2016, Organizational Meeting of Council Agenda.

3.0 Adoption of the Agenda

RESOLUTION #173/16

Councillor Long moved to adopt the Agenda for the October 26, 2016, Organizational Meeting of Council, as presented.

CARRIED

4.0 Approval of 2017 Meeting Schedule

RESOLUTION #174/16

Councillor Shular moved that Council approve the attached 2017 schedule for Council/Committee Meetings, as presented.

CARRIED

5.0 List of Standing Committees of Council 2016/17

RESOLUTION #175/16

Councillor Wheeler moved that Council approves the List of Standing Committees of the Drayton Valley Town Council, as presented.

CARRIED

Organizational Meeting of Council

Minutes of October 26, 2016

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6.0 Bylaw 2016/07/C to Amend the Early Childhood Development Centre Board Bylaw 2008/01/C

RESOLUTION #176/16

Councillor Bossert moved that Council give First Reading to the Amending Bylaw 2016/07/C, as presented.

CARRIED

RESOLUTION #177/16

Councillor Bossert moved that Council give Second Reading to the Amending Bylaw 2016/07/C, as presented.

CARRIED

RESOLUTION #178/16

Councillor Bossert moved that Council consider giving Third and Final Reading to the Amending Bylaw 2016/07/C.

CARRIED

RESOLUTION #179/16

Councillor Bossert moved that Council give Third and Final Reading to the Amending Bylaw 2016/07/C, as presented.

CARRIED

7.0 Council Committee Appointments 2016/17

RESOLUTION #180/16

Councillor Fredrickson moved that Council approves the appointment of the distributed list of Council members and alternates to the Standing Committees of the Drayton Valley Town Council as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

CARRIED

8.0 Adjournment

RESOLUTION #181/16

Council Shular moved that Council adjourn the October 26, 2016, Organizational Meeting of Council at 10:07 a.m.

CARRIED

Mayor

Chief Administrative Officer



Town of Drayton Valley

Proclamation Request Form

Name (s): Megan Taylor and/or Dianne Nikiforuk

Organization: Pembina Crisis Connection Society

Contact Number: 780-515-0079 Contact E-mail: pembinacrisisconnectionsociety@gmail.com

Mailing Address: Box 6296 Drayton Valley, AB T7A 1R7

Description of Proclamation requested:

November 14 - 18, 2016 is National Bullying Awareness Week. For the past several years, the Town of Drayton Valley has recognized this initiative with a proclamation. The board of Pembina Crisis Connection Society has reviewed the 2016 proclamation and feels that it fits the spirit and intent of the initiative.

* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

We would request for the Drayton Valley Town Council to once again show their support for Bullying Awareness Week by recognizing it in Drayton Valley.

Additional Information Provided

Please list the information you attached or included with your proclamation request:

Please find attached the 2016 Bullying Awareness Week Proclamation.

Please indicate any preference you have for meeting:

Please submit your request by:

Fax: 780.542.5753

E-mail: admin-support@draytonvalley.ca

Mail: Box 6837, Drayton Valley, AB T7A 1A1

In person: 5120-52 ST
Drayton Valley, AB

Town of Drayton Valley

Proclamation

“Bullying is repeated, deliberate, disrespectful behavior by one or more people toward another for their own gratification which harms the target”

Drayton Valley Stands Up to Bullying!

BULLYING AWARENESS WEEK

November 14 - 18, 2016

- WHEREAS** bullying happens once every seven minutes on the playground, once every twenty-five minutes in the classroom, and to one in every six persons in their workplace;
- AND WHEREAS** bullying is a relationship problem. It is wrong and hurtful, and occurs in many environments, including schools, the community, at work, at home, and online;
- AND WHEREAS** unhealthy relationships resulting from bullying not only affect children and youth, but these behaviors continue when they become adults;
- AND WHEREAS** children, youth, adults, and communities share the responsibility for and have the ability to prevent and stand up to bullying, to promote healthy and safe relationships for all citizens of Drayton Valley.
- NOW THEREFORE** I, Mayor Glenn McLean, do hereby proclaim that **November 14 - 18, 2016**, be declared **“Bullying Awareness Week”** in the Town of Drayton Valley and encourage all citizens to **STAND UP!** to stop bullying and to work together to make Drayton Valley a bully-free community for all citizens.

DATED at the Town of Drayton Valley,
in the Province of Alberta,
this 2nd day of November, 2016.

Mayor Glenn McLean





Town of Drayton Valley

Delegation Request Form

Name(s): Matthew Zadorozny

Organization: Alberta Wide Rally

Contact Number: **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Mailing Address:

Meeting you would like to attend as a Delegation (please check all that apply)*:

- ☒ Council Meeting
- ☐ Governance & Priorities Committee Meeting
- ☐ Special Meeting/Presentation
- ☐ Administration Meeting



* Request must be received a minimum of TWO WEEKS prior to the meeting being requested for; please refer to the Meeting Schedule for dates

Reason for Requesting Delegation:

(information only, request for funding, concern, etc)

Support with Peaceful Rally against Carbon Tax.

Additional Information Provided

Please list the information you attached or included with your delegation request:

poster provided.

Please indicate any preference you have for meeting:

Nov 2 Meeting

Please submit your request by:

Fax: 780.542.5753

E-mail:

admin-support@draytonvalley.ca

In person: 5120-52 ST

Alberta Wide Rally Against The NDP

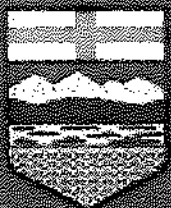
Together We Stand Proud. Alberta Proud

Drayton Valley

Everyone Invited!

This is a peaceful rally to voice opinions and opposition to Rachel Notley's government. People will be getting together, standing shoulder to shoulder to protest our Alberta Government. The NDP is full of broken promises, reckless spending, unethical lawmaking, and worst of all, they are not listening to the people that live here. The people they work for. We move on this day to be heard. To have a voice in the choices being made about how our province operates. There has to be a line.

The NDP has crossed it!



**At 12 Noon on Saturday November 5th, 2016
This demonstration will be held at
Rocky Auto and Electric
5702 50A St. (Beside Kal-Tire)
Drayton Valley, AB**



AGENDA ITEM: 7.1	Community Event Grant - 4 th Quarter Allocation
Department:	Community Services Department
Presented by:	Councillor Nadeau
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

The Town of Drayton Valley recognizes that there are non-profit organizations that host community events to raise funds or require donations for worthwhile projects, programs, or services. In an effort to support these organizations and their efforts, the Town may provide support grants to assist with the hosting of community events and initiatives. Funding applications are to be reviewed on a quarterly basis. The fourth quarter deadline was October 1, 2016 and \$5,000.00 is available for distribution.

These events reflect the objectives of the Social Development Plan and the Community Sustainability Plan:

Application 1 – The 7th Annual Drayton Valley Health Services Foundation Festival and Gala is an event following the Community Sustainability Plan goal that “High quality medical, emergency and protective services are delivered within Drayton Valley” including the Social Development Plan strategy to “improve emergency and health services within Drayton Valley and Brazeau County”.

Application 2 – Brazeau Gymnastics Club Winter and Spring Rhythmic Gymnastics Shows are sporting events following the Social Development Plan’s goal to provide “Recreational facilities and programs that are available and accessible for all”.

OPTIONS FOR APPLICATION 1:

1. That Council award the Drayton Valley Health Services Foundation’s 7th Annual Foundation Festival & Gala funding in the amount of \$ _____ to support the Children’s Christmas Village from the Community Event Grant.
2. That Council decline the funding request from the Drayton Valley Health Services Foundation.

OPTIONS FOR APPLICATION 2:

1. That Council award the Brazeau Gymnastics Club funding in the amount of \$ _____ to support the Winter & Spring Rhythmic Gymnastics events from the Community Event Grant.
2. That Council decline the funding request from the Brazeau Gymnastics Club.

MOTION:

Application 1
That Council

Application 2
That Council _____



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT CHECKLIST

OFFICE USE ONLY

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	
✓	benefit the community as a whole or a specific major group within the community	Events open to the entire Community & benefits the entire area
✓	not duplicate past or present local services (unless a need can be demonstrated)	No
✓	provide equal access to the service without discrimination	Meets Drayton Valley CSP 2015-2019 Strategy to "improve emergency & health services within Drayton Valley"
✓	not already be receiving direct or indirect support from the Town for the stated service	No
✓	address an identified need in the community or contribute to the common good of the community	CSP 2015-2019 goal "High quality medical, emergency & protective services are delivered within Drayton Valley"
✓	recognize the Town's contribution to the event or service sponsored	Acknowledged in a Thank you ad in the newspaper
✓	other revenue sources have been sought or obtained	Sponsorships, raffles, draws refer Event Sponsorship letter
✓	is the applicant using the grant funds to leverage other grants or funds	No

Additional Information		Notes:
✓	if this is an annual event/activity, has the Town sponsored it before?	It is an annual event. Town did not sponsor event in 2015
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Municipal Sustainability Plan, etc.)?	Yes

Comments:

November 18 & 19, 2016 - Drayton Valley Health Services Foundation - 7th Annual Foundation Festival & Gala
 Requesting - \$500.00 up to \$5,000.00

Recommendation to Council:

Sponsorship Approved: Yes ☐ No ☐

If yes, indicate amount: \$ _____

Authorized Signature: _____ Date: _____



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT APPLICATION FORM

Date: September 23, 2016 Event Date: November 18 & 19 2016

Organization Name: Drayton Valley Health Services Foundation

Mailing Address: 4550 Madsen Ave. Drayton Valley, AB. T7A 1N8

Contact Name: Colleen Sekura Title: Fund Development Officer

Email: colleen.sekura@ahs.ca Telephone: 780 621 4914

ORGANIZATION MANDATE

Description of the organization's mandate:

The Drayton Valley Health services Foundation gathers and manages supplementary funding for the Drayton Valley and Brteon Health Care Centres.

STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

The CT4DV Foundation Festival and Gala will be held at the MacKenzie Centre on Saturday November 18 and 19, 2016. This event will feature live and silent auction itmes, raffles, duelling pianos and penty of fun activities for children.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

Event is open to the entire community for enjoyment and funds raised will benefit the entire area.

Manner in which those individuals and/or organizations will benefit:

Proceeds from the event will support the purchase of a CT Scanner for the Drayton Valley Hospital and Care Centre. Each year over 1000 patients travel outside the community for CT Scans. Having a scanner locally will eliminate travel and reduce stress on patients and family members.

SPONSORSHIP REQUEST

Reason for request from the Town:

Pulling together to reach a successful Christmas event to benefit the residents of the community and assist in the fund raising efforts of the Drayton Valley Health Services Foundation

Nature of the request and/or amount requested:

Sponsor Duelling Pianos \$5000.00
 Co-Sponsor Duelling Pianos - \$2500.00
 Childrens Christmas Village Sponsor, Centre of It All Sponsor, Dine In-Dine Out Sponsor - \$1000.00
 Silent Auction sponsor - \$500.00 Live Auction Sponsor - \$1000.00
 Heads/Tails Sponsor - \$1000.00

Please attach:

- ✓ a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship
- ✓ a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

Thank you newspaper ad in the local paper and recognition at the event

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature: _____ Date: September 23, 2016

MAIL TO:

Town of Drayton Valley
Community Event Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Community Event Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

A wide cross section of the Drayton Valley and area community has been contacted for support

Listed confirmed sponsors as of September 20, 2016

Activity	\$\$\$	Confirmed Sponsor
Centre of It All	\$ 1,000.00	
Live Auction - Dog Sled	\$ 1,000.00	Rocky Rapids Vet
Dine-In Dine-Out	\$ 1,000.00	
Diamond Raffle	\$ 1,000.00	
Game Night Raffle	\$ 1,000.00	Paula Ives
Champagne Sponsor	\$ 1,000.00	
Wine Sponsor	\$ 1,000.00	
Childrens Store Fronts		
Mile & Cookie Shack	\$ 1,000.00	BarMac
Construction Site	\$ 1,000.00	BarMac
Art Gallery	\$ 1,000.00	
Post Office	\$ 1,000.00	
Medical Centre	\$ 1,000.00	Fortis
Police Station	\$ 1,000.00	
Chldrens Entertainment	\$ 1,000.00	Brandette
Balloon Artist	\$ 500.00	Pidherneys
Face Painter	\$ 500.00	
Duelling Pianos	\$ 5,000.00	

Annual Foundation Festival			
Event Budget for 7th		Revenues	
Expenses	2015	2016 Budget	2015
Room @ \$560/day - 2 days	\$ 1,120.00	\$ 1,120.00	\$ 1,200.00
Stage and bar	\$ 320.00	\$ 320.00	\$ 800.00
take down 3 hrs @ \$40/hr	\$ 240.00	\$ 240.00	\$ 18,750.00
Lounge - 2 days	\$ 960.00	\$ 960.00	\$ 275.00
Meeting Room - 3 full days	\$ 246.00	\$ 250.00	\$ -
Trade show rentals/draping	\$ 200.00	\$ 200.00	\$ 1,200.00
Kitchen	\$ 500.00	\$ 500.00	\$ 500.00
Corkage	\$ 500.00	\$ 500.00	\$ 100.00
Bartenders	\$ 550.00	\$ 550.00	\$ 6,500.00
Photographer	\$ 300.00	\$ 300.00	\$ 300.00
Entertainers	\$ 3,000.00	\$ 2,750.00	\$ 2,500.00
liquor	\$ 2,400.00	\$ 2,500.00	\$ -
champagne flute rental	\$ 125.00	\$ 125.00	\$ 1,250.00
Gala Dinner 250 @ \$25	\$ 6,250.00	\$ 6,250.00	\$ 1,250.00
5 Store Fronts @ \$750/each	\$ 1,600.00	\$ 2,000.00	\$ 1,500.00
Kids Entertainers	\$ 2,800.00	\$ 3,000.00	\$ 1,500.00
Take It Home Now		\$ 500.00	\$ 36,125.00
Committee meals	\$ 200.00	\$ 200.00	\$ -
Tree bags	\$ 25.00	\$ 25.00	\$ 150.00
Promo tickets		\$ 200.00	\$ 5,000.00
profit share bar	\$ 1,500.00	\$ 1,475.00	\$ 1,000.00
Office supply 50/ 50 tickets	\$ 25.00	\$ 25.00	\$ 1,000.00
Decorations			\$ 5,000.00
Dinner programs	\$ 25.00	\$ 250.00	\$ 2,000.00
Decorations	\$ 3,500.00	\$ 3,000.00	\$ 6,000.00
table skirting	\$ 500.00	\$ 500.00	\$ 18,150.00
Publicity			
Posters	\$ -	\$ 50.00	
Newspaper	\$ 1,500.00	\$ 1,500.00	\$ 18,000.00
Event Tickets	\$ 175.00	\$ 150.00	
Miscellaneous			
Cadets- Drive-home	\$ 300.00	\$ 400.00	\$ 72,275.00
Raffle Prizes	\$ 1,000.00	\$ 1,000.00	\$ 35,736.00
Buy silent auction items	\$ 5,000.00	\$ 5,000.00	\$ 36,539.00
Staff/auctioneer	\$ -	\$ 5,800.00	
Socan Fees	\$ 375.00	\$ 375.00	\$ 6,211.63
Moneris Fees	\$ 500.00	\$ 500.00	
Total Expenses	\$ 35,736.00	\$ 42,515.00	\$ 30,327.37
		Sales/Sponsors	
		Coffee & Water	\$ 150.00
		Kids activity Sponsors 5@1000	\$ 5,000.00
		Champagne Sponsor	\$ 1,000.00
		Centre Table sponsor	\$ 1,000.00
		Raffle & Random Donors	\$ 5,000.00
		Bar Sales	\$ 6,000.00
		Totals	\$ 18,150.00
		Auction	
		Live Auction & Trees	
		Silent Auction	\$ 18,000.00
		Credit Card	
		Totals	\$ 18,000.00
		Total Revenues	\$ 72,275.00
		Total Expenses	\$ 35,736.00
		Event Profit	\$ 36,539.00
		Less Foundation Holdback	\$ 6,211.63
		Fundraising to Campaign	\$ 30,327.37
			\$ 23,435.05



4550 Madsen Avenue Drayton Valley, AB T7A 1N8
 Phone: (780) 621-4914 Fax: (780) 514-7156
 Email: colleen.sekura@albertahealthservices.ca

August 9, 2016

Dear Sir or Madam,

Although it may seem to be too early to be thinking of Christmas, our volunteer committee is working hard to prepare for the **7th Annual Foundation Festival & Gala**.

The Festival will take place at the MacKenzie Conference Centre in Drayton Valley with Family Night on Friday, November 18, and the Gala on Saturday, November 19, 2016. We encourage you to join us in this holiday event to help us raise funds to support the Foundation for the purchase a CT Scanner for the Drayton Valley Health Care Centre. What a great opportunity to start celebrating the Christmas season with friends while supporting local health care. **The Festival Gala would also make a terrific Staff Christmas Party.**

I invite you to participate in the Festival as a sponsor, a participant or to donate a silent auction item. Details are attached.

There are a limited number of Gala Dinner tickets available therefore to insure your attendance we suggest that you reserve your tickets early.

For more information about the **Foundation Festival & Gala Dinner** please do not hesitate to contact my office.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Colleen S. Sekura
 Fund Development Officer



GET DISCOUNT ON EARLY BIRD ORDERS
Order Tickets before October 15
Table of 8 \$ 600.00
Or individual tickets \$80/each



You can support the **2016 Drayton Valley Festival of Trees** and contribute to the purchase of a CT Scanner at the Drayton Valley Hospital



Purchase an undecorated tree, add your own decorations and design.



Contribute cash and allow our volunteers to design a tree for you within your budget.



Donate a silent auction item.



Contribute cash allowing our volunteers to shop for auction items for you.



Provide funding for our Family Night Children Activities

Balloon Artist - \$500.00

Face Painter - \$500.00

Children's Entertainer - \$1000.00

Children's Christmas Village Store Front - \$1000.00



Provide Gala Sponsorship

Centre of It All Table - \$1000.00

Diamond Raffle Table - \$1000.00

Dine In Dine Out Table - \$1000.00



Sponsor Gala Night Entertainers - \$5000.00

Part Night Gala Entertainment - \$2500.00



Offer the gift of your time by volunteering

Call Colleen to discuss Sponsorship options 780 621-4914



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT CHECKLIST

OFFICE USE ONLY

CRITERIA		
Policy Requirements:		Notes:
✓	application (complete, signed and accompanied by supporting documents) received by deadline	
✓	benefit the community as a whole or a specific major group within the community	Youth from Drayton Valley and Brazeau County
	not duplicate past or present local services (unless a need can be demonstrated)	
✓	provide equal access to the service without discrimination	
✓	not already be receiving direct or indirect support from the Town for the stated service	No
✓	address an identified need in the community or contribute to the common good of the community	Involving children and youth in the active sport of rhythmic gymnastic.
✓	recognize the Town's contribution to the event or service sponsored	In Club Newsletter, website and facebook
	other revenue sources have been sought or obtained	
✓	is the applicant using the grant funds to leverage other grants or funds	No

Additional Information		Notes:
✓	if this is an annual event/activity, has the Town sponsored it before?	Town awarded \$500 to the Club for the March 2016 Fun Day
✓	does the organization work to achieve some of the community goals set out in statutory plans (Social Development Plan, Municipal Sustainability Plan, etc.)?	Yes, Recreational Facilities & programs are available & accessible for all (SDP)

Comments:

Brazeau Gymnastics Club requesting \$1,000.00 to cover the cost of reusable gymnastics outfits for 80 children. Winter - December 3, 2016 event to include 50 local youth plus an Edmonton Club and a Spring - March 18, 2017 event to include 70 local event.

Recommendation to Council:

Sponsorship Approved: Yes ☐ No ☐

If yes, indicate amount: \$ _____

Authorized Signature: _____ Date: _____



DRAYTON VALLEY



TOWN OF DRAYTON VALLEY

COMMUNITY EVENT GRANT

APPLICATION FORM

Date: September 18/16 Event Date: December 3/16 ; March 18/17

Organization Name: Brazeau Gymnastics Club

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Mailing Address:

Contact Name: _

Email: brazeaugymnasticsclub@gmail.com Telephone: _

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

ORGANIZATION MANDATE

Description of the organization's mandate:

We provide a safe environment for children of all ages to learn Rhythmic gymnastics. We are currently trying to expand our Rhythmic side of our club by holding very inexpensive parent shows. This will show how beautiful this sport is.

STATED SERVICE

Details of the stated service or initiative (including date(s), time(s), location(s) and activities):

We plan to hold a parents show that is cost free to them. One on Dec. 3/16 and one on Mar 18/16. 1-3:30pm on both dates. And will take place in our own facility.

Number of individuals and/or organizations (please specify) that will benefit from the stated service:

The December event will have about 50 youth benefit, as well as their parents/grandparents, etc. We will have a club from Edmonton joining us as well.

The March Event we are hoping will benefit 70 youth, as well as their families

Manner in which those individuals and/or organizations will benefit:

They will benefit as they get to perform for their parents. Showing the skills they learn is a huge part of what we do here. It is so very important that parents are reassured they are learning something

SPONSORSHIP REQUEST

Reason for request from the Town:

Rhythmic Gymnastics is a fantastic sport. However it is also all about the performance. We are requesting outfits for our huge growth of recreational Rhythmic gymnasts. In order to keep costs low for parents. And still let these kids shine in this sport.

Nature of the request and/or amount requested:

Recreational Gymnasts outfits for 80 kids. (to be used for many years)
\$1000.00

Please attach:

a budget or business plan (showing anticipated revenue sources and expenditures) for the specific service/function requiring sponsorship

a list of other organizations that have been or will be approached for sponsorship

How will sponsoring organizations be recognized?

We always mention sponsors in our newsletter / website / Facebook. We would also be asking sponsors to attend the event.

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization requesting sponsorship.
3. I understand and agree that this application for municipal sponsorship, or any information related there to, is not confidential information and may be released by the Town of Drayton Valley.
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature

Date: Sept 18/2016

MAIL TO:

Town of Drayton Valley
 Community Event Grant
 Box 6837
 Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
 Community Event Grant
 5102 - 52 Street
 Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Community Event Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780) 514-2200.

SHOPPING BAG

UNIT PRICE QUANTITY TOTAL

Kids' Bow-Accent Skirt



S9010
Balera
Size: SC
Color: ■ Black

\$12.95 5 \$64.75

Kids' Bow-Accent Skirt



S9010
Balera
Size: IC
Color: ■ Black

\$12.95 5 \$64.75

Kids' Bow-Accent Skirt



S9010
Balera
Size: MC
Color: ■ Black

\$12.95 5 \$64.75

Kids' Bow-Accent Skirt



S9010
Balera
Size: LC
Color: ■ Black

\$12.95 5 \$64.75

Tiered Soft Tulle Skirt



S8106
Balera
Size: MC
Color: ■ French Mauve

\$24.99 3 \$74.97

Tiered Soft Tulle Skirt

SHOP WITH CONFIDENCE

Page 29 of 137

Need Help?

Call Us: 1.866.542.6500

Contact Us

Returns & Exchanges Policy

Learn More

Security & Privacy

We provide a safe, secure checkout and we care about your privacy.



Account Benefits

Creating an account lets you **check out faster and easier** and **review your order history** online. Don't forget to sign up for email to see our freshest styles and be the first to know about promotions, contests, and more.



S8106
Balera
Size: LC
Color: ☒ French Mauve

\$24.99

3

\$74.97

Tiered Soft Tulle Skirt

S8106
Balera
Size: SA
Color: ☒ French Mauve

\$29.99

4

\$119.96

Tiered Soft Tulle Skirt

S8106
Balera
Size: MA
Color: ☒ French Mauve

\$29.99

4

\$119.96

Tiered Soft Tulle Skirt

S8106
Balera
Size: LA
Color: ☒ French Mauve

\$29.99

2

\$59.98

Tiered Soft Tulle Skirt

S8106
Balera
Size: XL
Color: ☒ French Mauve

\$29.99

2

\$59.98

Sequin Skort

S3255
Balera
Size: IC
Color: ☐ White

\$24.95

2

\$49.90

Sequin Skort

S3255
Balera
Size: MC
Color: ☐ White

\$24.95

4

\$99.80

Sequin Skort

S3255
Balera
Size: LC
Color: ☐ White

\$24.95

4

\$99.80

Sequin Skort

S3255
Balera
Size: XLC
Color: ☐ White

\$24.95

3

\$74.85

Sequin Skort



S3255
Balera
Size: SA
Color: ☐ White

\$27.95 2 \$55.90

Sequin Skort



S3255
Balera
Size: MA
Color: ☐ White

\$27.95 2 \$55.90

Ultra Sparkle Scrunchie



HA84
Balera
Size: OSFA
Color: ☐ Silver

\$4.95 10 \$49.50

Floral Bun Wrap



HA91
Balera
Size: OSFA
Color: ☐ French Mauve

\$5.95 10 \$59.50

Hologram Sequin Circle Skirt



S7020
Balera
Size: SA
Color: ☐ Mint

\$12.99 7 \$90.93

Hologram Sequin Circle Skirt



S7020
Balera
Size: MA
Color: ☐ Mint

\$12.99 3 \$38.97

Matte Nylon Tank Leotard



MT7491N
Balera
Size: SC
Color: ☐ Black

\$14.95 8 \$119.60

Matte Nylon Tank Leotard



MT7491N
Balera
Size: IC
Color: ☐ Black

\$14.95 8 \$119.60

Matte Nylon Tank Leotard



MT7491N
Balera
Size: MC
Color: ☐ Black

\$14.95 10 \$149.50

Matte Nylon Tank Leotard



MT7491N
Balera
Size: LC
Color: ■ Black

\$14.95

7

\$104.65

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Matte Nylon Tank Leotard



MT7491N
Balera
Size: SA
Color: ■ Black

\$16.95

8

\$135.60

Matte Nylon Tank Leotard



MT7491N
Balera
Size: MA
Color: ■ Black

\$16.95

5

\$84.75

Matte Nylon Tank Leotard



MT7491N
Balera
Size: LA
Color: ■ Black

\$16.95

5

\$84.75

SUBTOTAL

\$2,242.32

10 % DISCOUNT

– \$224.23

SHIPPING

\$81.35

TOTAL

\$2,099.44

FREE Catalog Request

If you don't already receive our catalogs, request them now!

- ☐ Dancewear Solutions
☐ Dancewear Solutions – Dance Team Edition
☐ Gymnastic Solutions

Catalog Subscription

Thank you for requesting a catalog(s). U.S. subscribers should receive a catalog within two to four weeks.

LOOKS GREAT WITH...



Girls' Footed Tights
\$4.95 – \$4.95
BEST SELLER



8mm Rhinestone Earrings
\$8.95 – \$8.95



Rosette Shoe Bow
\$4.95 – \$4.95

AGENDA ITEM: 7.2	Roger Coles Memorial Youth Sports Grant - 4 th Quarter Allocation
Department:	Community Services Department
Presented by:	Councillor Long
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

The Town of Drayton Valley recognizes the importance of sport and recreation in our community and has established the Roger Coles Memorial Youth Sport Grant to recognize the sacrifice and dedication of our young individuals to sport.

The Grant is designed to provide financial assistance to local athletes with expenses associated with different levels of competition. Administration has reviewed the applications and confirms that the applicants meet the eligibility guidelines of the Roger Coles Memorial Youth Sport Grant.

The applicants are:

1. Avery Wiseman, who competed in 8 events in the 2016 Canadian Age Group National Swimming Championships.
2. Kaycee-Jay Hines, who represented Alberta on the U16 Female Rugby Team at the Nationals.
3. Ivy Samu-Leitch, who represented Alberta on the U16 Female Rugby Team at the Nationals.

OPTIONS FOR APPLICATION #1:

1. That Council award Avery Wiseman funding in the amount of \$1, 560.00 to help offset the cost of participating in the Canadian National Swim Meet from the Roger Coles Memorial Youth Grant.
2. That Council decline the funding request from Avery Wiseman.

OPTIONS FOR APPLICATION #2:

1. That Council award Kaycee-Jay Hines funding in the amount of \$ 1, 000.00 to help offset the cost of participating in the National Rugby Championship.
2. That Council decline the funding request from Kaycee-Jay Hines.

OPTIONS FOR APPLICATION #3:

1. That Council award Ivy Samu-Leitch funding in the amount of \$ 1, 000.00 to help offset the cost of participating in the National Rugby Championship.
2. That Council decline the funding request from Ivy Samu-Leitch.

MOTION:**Application 1**

That Council _____ .

Application 2

That Council _____ .

Application 3

That Council _____ .



TOWN OF DRAYTON VALLEY
ROGER COLES MEMORIAL YOUTH SPORT
GRANT CHECKLIST
OFFICE USE ONLY

CRITERIA		
Guideline Requirements:		Notes:
✓	Applicant is 18 years of age or younger.	
✓	Applicant is participating or competing in events as shown in official letter from the appropriate organization.	
✓	How the applicant will recognize the Town's contribution to the event or service sponsored.	Possibly will get a shirt on which Town will be recognized to wear on deck before & after races

Additional Information		Notes:
✓	Receipts and/or quotes submitted by applicant or "with application" as below.	
✓	Budget for attendance at the event.	
	List of sponsorship or funding requests from other sources.	
✓	Poster or brochure of the event submitted with application.	

Comments:

Avery competed in 8 events at the 2016 Canadian Age Group National Championships and is currently qualified in 15 of 17 events for the 2017 Western Championships as well as 4 events in the 2017 Canadian Senior Championships. Her times in the 50, 100 & 200 Breaststroke are currently qualifying times for the Olympic team qualifying trials.

Recommendation to Council

Avery received a \$1,560.00 grant to assist in offsetting event costs.

Sponsorship Approved:

☐

Yes

☐

No

If yes, indicate amount: \$ _____

Authorized Signature: _____ Date: _____



TOWN OF DRAYTON VALLEY

ROGER COLES MEMORIAL YOUTH SPORT GRANT

APPLICATION FORM

Date: July 8, 2016

Type of Sporting Event/Program: Canadian National Swim Meet

Name: Avery Wiseman

Mailing Address: **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Contact Name: _

Email: **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Name to be printed on the cheque if different than above and relationship to the applicant:

Name: Toni Wiseman Relationship with Applicant: Mother

What is the name of the affiliated, if any, organization related to this application?

Triton Swimming, Swim Alberta, Swimming Canada, FINA

Describe the competition, event or training program you wish to participate in?

2016 Canadian Age Group Championships

EVENT INFORMATION

Name of Event: 2016 Canadian Age Group Championship Event Date: July 27- Aug 2/16

Event Location: Talisman Center & Arbour Lake, Calgary

Name of Hosting Organization and Community: Swimming Canada & Southern Region of Swim Alberta

Host Contact Name: Carrie Johnston

Mailing Address: Swimming Canada 307 Gilmour St, Ottawa, ON K2P 0P7

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Email: _

Organization/Event Website Address: swimming.ca/en/events-results/national-international-events

REQUIRED ATTACHMENTS**PRE-EVENT APPLICATIONS must submit the following information.**

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event and acknowledges the Applicant as a registered participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Total travel cost (quotations indicating the name of payee) as provided by commercial airline, train or bus company, being used as a means of transportation to the event, and mileage from town centre to event location.
3. Budget of all expected expenses for attendance at the event (including travel, lodging, meals, registration fees, and other incurred expenses).
4. Budget of all expected revenues to secure funding to attend/participate in the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
5. Poster or brochure of event/activity/program if available.
6. In what ways would you acknowledge the Town of Drayton Valley's financial contribution? (List promotional material on which the Town's logo would be included)

After the even, will get an artical in the local paper, Thanking the town for their support. Possibly will get a shirt Avery will wear on deck before & after her races.

POST-EVENT APPLICATIONS (within 90 days of the event) must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event, and acknowledges the Applicant as a participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Proof of participation in the event.
3. Proof of travel costs (receipts indicating the name of payee) as provided by commercial airline, train or bus company, or fuel receipts, being used as a means of transportation to the event, and mileage from town centre to event location.
4. Present a report of all expenses associated with attending the event (including travel, lodging, meals, registration fees, and other incurred expenses).
5. Present a report of all revenues secured in order to attend the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
6. Poster or brochure of event/activity/program if available.

FINANCIAL INFORMATION**REVENUES**Monies contributed by Applicant/Organization: \$ 0Monies earned through sponsorships, donations and/or fundraising (excluding all government support funding): \$ 0Monetary value of gifts in kind received: \$ 0

Specify all Federal, Provincial and/or Municipal Government support received:

\$ 0 Grant/Program Name: _____\$ 0 Grant/Program Name: _____\$ 0 Grant/Program Name: _____Specify the monetary amount from all other funding sources: \$ 0Total Revenues: \$ 0**EXPENSES**Travel by air*: \$ 0Oversized Baggage (only if required for participation in event): \$ 0Travel by bus or train*: \$ 0Travel by personal vehicle**: \$ 328.32

Specify all other expenses:

\$ 302.67 Description: Accommodations\$ 360.00 Description: Meals (9 days @ \$40.00/day)\$ 110.00 Description: Meet Entry Fees\$ 460.00 Description: Race Suit

* Travel expenses must be supported by attachment of quotes.

** Please verify the distance from town centre to your travel destination event location with the Alberta Motor Association or Travel Alberta. Maximum grant amounts also apply to mileage.

Amount of Grant Requested: \$ 1560.99

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization or athlete, parent or guardian (for an athlete under the age of 18) receiving sponsorship.
3. I understand and agree that this application for municipal sponsorship or any information related thereto is not confidential information and may be released by the Town of Drayton Valley.
4. Applicant is 18 years of age or younger.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature

Date:

July 8/16

Dependent Name (if applicable):

Avery Wiseman

MAIL TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Roger Coles Memorial Youth Sport Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780)514-2200.



2016 Canadian Age Group Championships July 27 - August 1, 2016

General Information

Swimming Canada rules govern this competition. Competition Rules or procedures contained in this Meet Information package supersede those found within the Swimming Canada Rulebook

This meet is open to qualified Swimming Canada registered swimmers and FINA registered foreign swimmers (swimmers registered with foreign swimming federations). Please reference Swimming Canada Rulebook (2013) for eligibility rules (CGR1.2.1 and CGR 1.3.1).

For information and updates to this document please refer to the Swimming Canada web site www.swimming.ca

It is the Swimmer's and Coaches' responsibility to be familiar with all of the information contained in this meet information package and any information or changes announced at the Technical Meetings. Coaches are responsible for knowledge of all business conducted at the Technical Meeting and at Registration.

Competition host

Swimming Canada and Southern Region of Swim Alberta

Venue Address

Talisman Center
2225 Macleod Trail SE, Calgary, AB T2G 5B6

Arbour Lake

12 Arbour Lake Drive NW, Calgary, AB, T3G 4A3

Pools

Two 8 lane 50 meter competition pools / dive tank warm-up facility

Organizing Committee

Meet Manager:

Carrie Johnston calgaryjohnstons@gmail.com

Officials Coordinator:

Peter Burke peterburke@shaw.ca

Swimming Canada Competition Coordinator:

David Ward davidward1957@gmail.com

Cynthia Pincott cyn.pincott@gmail.com

Swimming Canada Open Water Competition

Coordinator:

Cynthia Pincott cyn.pincott@gmail.com

Swimming Canada Events Manager:

Amanda Zevnik azevnik@swimming.ca

Swimming Canada Entries:

Rob Traynor entries@swimming.ca

Registration

Club representatives and/or coaches are required to register their club at the registration desk to receive accreditation. All coaches must register in person.

The registration desk will be open:

Mon July 25: 7:30am – 12:00am
3:30pm – 8:00pm

Tues July 26: 7:30am – 12:00am
3:30pm – 8:00pm

Technical Meeting: Tuesday July 26 at 2:00pm

Entry Information

Entry Deadline

Friday, July 15: 11:59pm Pacific Time.

Entry Process

All participants in all age groups are required to have 3 individual event entry standards to gain access to the competition. Please see Entry Standard section on page 3.

All entries must be submitted via the Meet List on-line entries system - <https://www.swimming.ca/MeetList.aspx>

There is no limit on the number of individual event entries.

Once an entry file is uploaded, the entry system will automatically email a confirmation of entries. Once received, clubs have 24 hours to review this file and make corrections/modifications to entries. **Entry time upgrades, event additions or change of events will not be accepted after this review period.**



Late entries for new swimmers (i.e. swimmers not currently entered in the meet) may be accepted after the entry deadline at the discretion of the

Meet Manager and Swimming Canada Competition Coordinator. The fee for these entries is 200% of the published entry fee.

The Meet Manager and Swimming Canada Competition Coordinator will review club entries received past the entry deadline. If such club entries are accepted, the club will be fined 200% of the entry fee to a maximum fine of \$500 for their first offense; second offenses in a single season – maximum \$1000; third offense in a single season – maximum \$2000.

Age Groups

A competitor's age is their age as of the first day of the competition, July 27, 2016.

Individual Pool Events:

Female: 12&U, 13, 14, 15, 16-18
Male: 13&U, 14, 15, 16, 17-18

Relay Events:

Female: 12&U, 14&U, 15-18
Male: 13&U, 15&U, 16-18

Open Water Events:

Female 2.5km: 12, 13
Male 2.5km: 12, 13
Female 5.0km: 14, 15, 16-18
Male 5.0km: 14, 15, 16, 17-18

800 / 1500 Freestyle Entries

Coaches are reminded that all entries are final after the 24-hour review period. If a Coach wishes to have their swimmer compete outside the top 8 'fast' heat of an 800m or 1500m freestyle event for 'tactical reasons' the Coach must determine a valid entry time they feel will accomplish the desired seeding. Times cannot be adjusted after the 24-hour review period.

Open Water

The minimum qualifying standard for the open water events are the 800 or 1500 freestyle standard in the swimmers' gender and age group.

A swimmer entering the open water event must be eligible to compete in the pool portion of this competition (i.e. have a minimum of 3 entry standards one of which is for a distance event)

Entry Deadline: Friday, July 15: 11:59pm PT

For safety management, swimmer between 12 and 13 years old may only enter the 2.5 km event. Swimmers 14 years or older may only enter the 5 km event. Swimmers 11 years and younger are not permitted to enter the open water competition.

The following age groups will be used for scoring and awards:

- 2.5 km Female: 12 years, 13 years
- 2.5 km Male: 12 years, 13 years
- 5 km Female: 14 years, 15 years, 16 – 18 years
- 5 km Male: 14 years, 15 years, 16 years, 17 – 18 years

Reminder: fingernails and toenails must be short and no jewelry of any kind nor watches may be worn.

The open water events will not score towards the Men's, Women's and Overall Team Championship banners for the pool events. There will be a separate Open Water Team Championship banner (combined men and women) awarded on Monday for the Open Water Event.

Open Water Waiver Form will be distributed to clubs and must be signed by the parents or legal guardian of the participant. Waivers should be submitted at the Technical Meeting or scanned versions can be submitted electronically in advance to azevnik@swimming.ca

Open Water Technical Meeting:

- Meeting 1 – Tuesday July 26, during the main Technical Meeting
- Meeting 2 - Sunday July 31 3:30pm at pool
- Technical Course Briefing August 1 – final timelines to be supplied at Meeting 2 based on the number of entries for the open water events.

Click here for [waiver forms](#)

Entry Fee

\$85.00 per Swimmer

\$15.00 per Relay Events

\$40.00 per Relay Only Swimmer (only applicable when a club has less than 4 swimmers of the same gender entered in the meet)

\$25.00 per Open Water Event Swimmer

Entry fees must be paid prior to or at meet registration. Please make cheques payable to *Swimming Canada*. Payment via credit card can be made at the meet.

For pre-payment, please use the following link: <http://forms.swimming.ca/view.php?id=11636>



Entry Standards

[2016 Swimming Canada National Championships standards \(LCM & SCM\).](#)

Qualification Period

Short course and long course times done after September 1, 2014 are eligible for entry.

Swimming Canada does not accept yards or converted yards times for entry.

DO NOT CONVERT ENTRY TIMES.

Bonus Swims

Swimmers are permitted one individual bonus event regardless of the number of Qualifying Events.

Bonus swims are to be entered with actual times for seeding purposes (only enter as NT if the swimmer does not have a valid time in the event since September 1, 2014). 800 and 1500m freestyle events must meet the 2016 Eastern Canadian Swimming Open standard to be used as a Bonus Swim.

Please indicate bonus events using the BONUS check in Hytek and SPLASH Team Manager.

Proof of Time

Individual Events: All entries will be proven via the on-line entry system. Meet management may challenge any entry time before or during the competition.

Relay Events: All relay entry times must be proven utilizing swimmers entered in the meet. The online entry system is to be used to prove relay entry times. If requested, relay times not proven through the online entry system must be proven prior to, or at registration. Given there are no entry standards for relays, any relay team NOT proven by the end of the registration period will be re-entered NT.

It is the responsibility of the club to prove any entry times if requested. Unproven entry times will be declined.

Foreign swimmers are required to provide Proof of Time at registration.

Psych Sheets

Psych sheets will be posted on Swimming Canada's web site following the entry deadline.

Seeding

After all times have been proven, entry times are seeded as follows:

1. LCM qualifying times;
2. SCM qualifying times;
3. LCM bonus times;
4. SCM bonus times;
5. Non-compliant times (NT).

Foreign Swimmers

Foreign swimmers i.e. swimmer not belonging to a Canadian club (other than members of USA Swimming) must provide a letter from their National Federation confirming their registration status.

The letter must be submitted to [Amanda Zevnik](#) prior to the meet entry deadline.

Pre-Event Training

This time is unstructured "open" training time

Mon July 25:	8:00am – 12:00pm
	4:00pm – 8:00pm
Tues July 26:	8:00am – 12:00pm

The evening time is structured will be confirmed at Technical Meeting

Tues July 26:	4:00pm – 8:00pm
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Accreditation Information

Accreditation

Club accreditations (inclusive of coaches, team manager and support staff) will be assigned based on club size:

1 - 5 swimmers	2 accreditations
6 - 10 swimmers	3 accreditations
11 - 15 swimmers	4 accreditations
16 - 20 swimmers	5 accreditations
21 - 30 swimmers	6 accreditations
31+ swimmers	7 accreditations

Lost accreditation will be replaced at a cost of \$60.00 per accreditation.

Coach Accreditation

Coaches must be registered with the CSCTA and Swimming Canada as an "A1" or "B" member and meet the minimum NCCP Requirements as outlined in the Swimming Canada National Registration Policy & Procedures Manual to receive accreditation.



All coaches planning on attending the meet are reminded that their name and information must be submitted in the club's entry file.

Foreign coaches are asked to fill out the following [accreditation request form](#). All coaches (other than those member of USA swimming) are asked to have their National Federation provide a letter to azevnik@swimming.ca confirming that they are a National coach or officially tied to a club in that country. For more information, please see the following [document](#).

Support Staff Accreditation

Clubs requiring Support Staff (massage therapist, physiologist, doctor or team manager only) are required to apply using Support Staff Accreditation Request process available here:

[Domestic Support Staff](#)

[Foreign Support Staff](#)

Swimmers Accreditation

Swimmers will be provided a Deck Accreditation Card for deck access. This card must be displayed at all times. Access to the pool will be through the locker rooms and past the main security checkpoint.

The Deck Accreditation Card remains the property of Swimming Canada and can be withdrawn at Swimming Canada's sole discretion. By using this Card, individuals agree to be filmed, televised, photographed, and otherwise recorded during the Competition for purposes relating to the promotion of Swimming Canada and the development of the sport of swimming.

Deck accreditations are NON-TRANSFERABLE.

Competition Information

Warm-up Safety Procedures

Please note that Swimming Canada Competition Warm-Up Safety Procedures will be applied.

Swimmers witnessed by a Safety Marshal diving or entering the water in a dangerous fashion will be removed without warning from their first event following the warm-up period in which the violation occurred. The full document can be viewed [here](#)

Preliminaries

Preliminary heats will be swum in two 8 lane competition pools, senior seeded (top 3 heats circle seeded).

Finals

Finals will be swum in 8 lanes for all events. In each event all female age groups will swim followed by all male age groups. There is an A Final only for all events.

Note: A maximum of 2 foreign swimmers will be permitted to advance to an A Final or seeded top 8 of a time final event or Fast heat.

Relays

All relays will be swum as timed final events. The fastest 8 entries swimming during finals with the exception of 12 & U female and 13 & U male 4 X 200 FR where all heats will be swum at the end of the preliminary session on day 2.

Relays are swum as combined age groups as defined on page 2 under "Age Groups".

Relay sheets must be submitted to the Clerk of Course at the latest, 30 minutes prior to the start of the session in which the relay will be swum.

Backstroke Ledges

Backstroke ledges will be available for use.

Competition Start Times

Heats: 7:00am warm-up / 9:00am start

Finals: 4:00pm warm-up / 5:30pm start

Swim-offs

All swim-offs are to be run by the end of the session in which the tie occurred at a time mutually agreed upon by coaches and officials.

Meet Scoring:

Individual events:

1-8: 22 20 19 18 17 16 15 14

Relays events:

1-8: 22 20 19 18 17 16 15 14

Open Water Scoring:

1-8: 22 20 19 18 17 16 15 14

Awards

- Female and Male High Point Aggregate (5-2-1) by age group (foreign swimmers not eligible)
- Medals for first, second and third place Canadian.
- Commemorative medal for foreign swimmers placing top three.



If a swimmer is unable to attend their awards ceremony, their club must send a fully uniformed substitute swimmer in their place.

- Canadian Women's Team Championship banner
- Canadian Men's Team Championship banner
- Canadian Combined Team Championship banner
- Canadian Open Water Team Championship banner

Foreign swimmers do not score in Team Championships

Scratches

All scratches must be submitted on official scratch forms.

Emailed scratches will be accepted prior to the Technical Meeting, scratches should be emailed to scratches@swimming.ca. Emailed scratches WILL NOT be accepted following the start of the Technical Meeting.

Prelims & Time Final events

Wednesday Preliminaries:

30 minutes following the conclusion of the Technical Meeting

Thursday, Friday, Saturday, Sunday Preliminaries:

30 minutes following the start of Finals the previous evening. (6:00PM)

Finals

30 minutes following the completion of the Preliminary events (excluding time final events).

Open Water

6:00 pm Sunday night

Penalty

"No-Shows", "step-downs" and "unexcused incomplete swims" will be penalized \$50.00 for prelims and finals and open water.

Fines incurred in preliminaries may be paid up to the end of the prelim session. The swimmer in question may swim other events in that preliminary session prior to paying the penalty. Should the swimmer in question qualify for finals, the fine must be paid prior to the scratch deadline.

Late scratches during finals must be paid prior to the swimmer competing in that same final session. Fines incurred on the final day of competition and

not paid will be billed to the club by Swimming Canada. Clubs will not be permitted to enter subsequent Swimming Canada meets if such fines are outstanding.

Doping Control

Doping Control Procedure

Swimmers are notified by a Doping Control Chaperone and are required to sign a notification form.

A Doping Control Chaperone will accompany the swimmer until released by the Doping Control Officer (DCO). Upon notification of testing and if necessary, the athlete may notify the DCO if they are competing in another event in the same session. In such cases, the DCO may direct that testing be carried out later in the session, provided a Chaperone accompanies and/or observes the Athlete at all times and until such time as the Athlete reports back to the Doping Control Station for testing.

Photo identification is required for doping control. Coaches are asked to instruct athletes to bring photo identification to competitions (i.e. driver's license, school identification, passport, etc.)

Doping Control Information

To avoid an inadvertent positive test and the consequences of an anti-doping rule violation, athletes are encouraged to take the following steps:

- Check the Global DRO (www.globaldro.com) to determine if any prescription or over-the-counter medications or treatments that are banned by the WADA Prohibited List.
- Review medical exemptions requirements (www.cces.ca/medical) if you require the use of a banned medication for a legitimate medical reason.
- Do not use supplements, or take precautions prior to doing so. Supplement products cannot be verified by the CCES or in the Global DRO. A lack of industry and government regulation makes it impossible to confirm their ingredients. Read more: www.cces.ca/supplements
- Review the steps of the doping control sample collection procedures: <http://cces.ca/sample-collection-procedures>

SWIMMING CANADA NATATION



For additional resources and general information about anti-doping, please contact the CCES:

- Email: info@cces.ca
- Call toll-free: 1-800-672-7775
- Online: www.cces.ca/athletezone

Site Information

Hospitality - Officials

A hospitality room including meals will be available for officials. Accreditation must be displayed.

Hospitality - Coaches

Light refreshments will be available coaches. Accreditation must be displayed.

Parking

Parking is available at the facility

Lockers

Lockers are available at the pool in the change rooms— bring your own locks.

Travel Information

Hotel Accommodations

Hotel lists for this competition can be found at:
<https://www.swimming.ca/en/resources/miscellaneous/hotels/>

Swimming Canada Rental Car Partner

National Rent a Car / Enterprise Rent a Car - for bookings visit <https://www.swimming.ca/en/resources/miscellaneous/travel-tools/>

This document has been prepared in English and translated to French. Where there is a discrepancy between the two versions, the English version shall be applied.



MEET PROGRAM

2016 Canadian Age Group Championships

Day 1: Wednesday, July 27, 2016

PRELIMS FINALS
WARM-UP: 0700 – 0850 START: 0900 WARM-UP: 1600 – 1715 START: 1730

100 Butterfly
200 Backstroke
50 Breaststroke
1500 Freestyle

100 Butterfly
200 Backstroke
50 Breaststroke
1500 Freestyle (FH 14&U, 15&O F -15&U, 16&O M)

Day 2: Thursday, July 28, 2016

PRELIMS FINALS
WARM-UP: 0700 – 0845 START: 0900 WARM-UP: 1600 – 1715 START: 1730

100 Freestyle
50 Backstroke
400 IM
4 x 200 FR (12&U F / 13&U M)
4 x 200 FR (SH 14&U F/15&U M; 15-18 F/16-18 M)

100 Freestyle
400 IM
50 Backstroke
4 x 200m FR (FH 14&U F/15&U M)
4 x 200m FR (FH 15-18 F/16-18 M)

Day 3: Friday, July 29, 2016

PRELIMS FINALS
WARM-UP: 0700 – 0845 START: 0900 WARM-UP: 1600 – 1715 START: 1730

100 Breaststroke
200 Butterfly
50 Freestyle
800 Freestyle SH

100 Breaststroke
200 Butterfly
50 Freestyle
800 Freestyle (FH 14&U, 15&O F/15&U, 16&O M)

Day 4: Saturday, July 30, 2016

PRELIMS FINALS
WARM-UP: 0700 – 0845 START: 0900 WARM-UP: 1600 – 1715 START: 1730

100 Backstroke
200 Breaststroke
200 Freestyle
4 x 100 FR SH

100 Backstroke
200 Breaststroke
200 Freestyle
4 x 100 FR (FH 12&U F/13&U M)
4 x 100 FR (FH 14&U F/15&U M)
4 x 100 FR (FH 15-18 F/16-18 M)

Day 5: Sunday, July 31, 2016

PRELIMS FINALS
WARM-UP: 0700 – 0845 START: 0900 WARM-UP: 1600 – 1715 START: 1730

200 IM
50 Butterfly
400 Freestyle
4 x 100 MR SH

200 IM
50 Butterfly
400 Freestyle
4 x 100 MR (FH 12&U F/13&U M)
4 x 100 MR (FH 14&U F/15&U M)
4 x 100 MR (FH 15-18 F/16-18 M)

Day 6: Monday, August 1, 2016

Open Water – 2.5 KM & 5 KM

Registration, body marking, warm-up: 6:30-7:30am
Mandatory Race Briefing for Each Event – Time to be set at Technical Meeting
First Start: 8:00am – Schedule to be determined based on number of entries

FH = Fast Heats

SH = Slow Heats

FR = Freestyle Relay

MR = Medley Relay

English

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WISEMAN, Avery
(2002 -)

CAN - Canada
Triton Swimming

Personal Bests Records Meets Biography

Personal bests:

Personal rankings:

All results:

All results, Season 2016 (1 Sep - 31 Aug 2016)

50m Freestyle					Pts.
17 Jan 2016	Edmonton	25m	28.97	516	
17 Jan 2016	Edmonton	25m	29.21	503	
30 Jan 2016	Edmonton	50m	29.67	511	
5 Mar 2016	Calgary	25m	28.49	542	
19 Mar 2016	Beaumont	25m	28.87	521	
3 Jun 2016	Kamloops	50m	29.28	532	
3 Jul 2016	Calgary	50m	29.28	532	
3 Jul 2016	Calgary	50m	28.16	598	

200m Freestyle					Pts.
7 Nov 2015	Beaumont	25m	2:21.77	477	
11 Dec 2015	Edmonton	25m	2:17.23	526	
11 Dec 2015	Edmonton	25m	2:13.88	588	
10 Dec 2015	Edmonton	25m	2:15.13	550	
17 Jan 2016	Edmonton	25m	2:15.80	542	
17 Jan 2016	Edmonton	25m	2:13.96	585	
31 Jan 2016	Edmonton	50m	2:19.39	532	
6 Mar 2016	Calgary	25m	2:12.94	578	
6 Mar 2016	Calgary	25m	2:16.49	534	
30 Jun 2016	Calgary	50m	2:12.64	617	
30 Jun 2016	Calgary	50m	2:14.38	594	

800m Freestyle					Pts.
10 Dec 2015	Edmonton	25m	9:35.36	578	
29 Jan 2016	Edmonton	50m	10:07.70	527	
7 May 2016	Edmonton	50m	9:43.06	597	

50m Backstroke					Pts.
6 Mar 2016	Calgary	25m	32.75	481	
6 Mar 2016	Calgary	25m	33.21	461	
6 Mar 2016	Calgary	25m	33.34	456	
20 Mar 2016	Beaumont	25m	33.30	458	
3 Jun 2016	Kamloops	50m	33.61	521	
3 Jun 2016	Kamloops	50m	33.82	512	
2 Jul 2016	Calgary	50m	32.20	593	
2 Jul 2016	Calgary	50m	33.20	541	

200m Backstroke					Pts.
16 Jan 2016	Edmonton	25m	2:32.83	474	
16 Jan 2016	Edmonton	25m	2:33.07	472	

100m Freestyle					Pts.
17 Oct 2015	Edmonton	25m	1:06.57	449	
10 Dec 2015	Edmonton	25m	1:03.81	510	
4 Mar 2016	Calgary	25m	1:02.81	535	
20 Mar 2016	Beaumont	25m	1:04.96	484	
16 Apr 2016	Edmonton	50m	1:05.00	514	
4 Jun 2016	Kamloops	50m	1:03.63	547	
4 Jun 2016	Kamloops	50m	1:03.80	543	
1 Jul 2016	Calgary	50m	1:00.59	634	
1 Jul 2016	Calgary	50m	1:01.54	605	

400m Freestyle					Pts.
10 Dec 2015	Edmonton	25m	4:45.28	555	
29 Jan 2016	Edmonton	50m	5:01.90	482	
6 May 2016	Edmonton	50m	4:46.32	577	
2 Jul 2016	Calgary	50m	4:37.41	634	
2 Jul 2016	Calgary	50m	4:44.70	588	

1500m Freestyle					Pts.
5 May 2016	Edmonton	50m	18:25.52	592	

100m Backstroke					Pts.
17 Oct 2015	Edmonton	25m	1:15.23	391	
17 Jan 2016	Edmonton	25m	1:08.13	526	
17 Jan 2016	Edmonton	25m	1:09.66	483	
4 Mar 2016	Calgary	25m	1:08.59	516	
4 Mar 2016	Calgary	25m	1:09.43	497	
19 Mar 2016	Beaumont	25m	1:13.63	417	
16 Apr 2016	Edmonton	50m	1:15.88	449	

50m Breaststroke					Pts.
7 Nov 2015	Beaumont	25m	37.88	439	
12 Dec 2015	Edmonton	25m	35.17	549	
12 Dec 2015	Edmonton	25m	36.00	512	
29 Jan 2016	Edmonton	50m	36.55	524	
20 Feb 2016	Winnipeg	50m	34.48	625	

2016 /



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FINA 2015 2016
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20 Feb 2016	Winnipeg	50m	34.75	610
4 Mar 2016	Calgary	25m	34.61	576
4 Mar 2016	Calgary	25m	34.72	570
19 Mar 2016	Beaumont	25m	36.13	506
5 Jun 2016	Kamloops	50m	35.03	596
5 Jun 2016	Kamloops	50m	35.18	588

100m Breaststroke				Pts.
17 Oct 2015	Edmonton	25m	1:21.32	450
11 Dec 2015	Edmonton	25m	1:17.41	522
11 Dec 2015	Edmonton	25m	1:17.93	512
30 Jan 2016	Edmonton	50m	1:19.40	532
19 Feb 2016	Winnipeg	50m	1:16.08	605
19 Feb 2016	Winnipeg	50m	1:17.68	568
5 Mar 2016	Calgary	25m	1:16.26	546
5 Mar 2016	Calgary	25m	1:17.34	524
20 Mar 2016	Beaumont	25m	1:21.00	456
16 Apr 2016	Edmonton	50m	1:18.87	543

200m Breaststroke				Pts.
13 Dec 2015	Edmonton	25m	2:50.42	492
13 Dec 2015	Edmonton	25m	2:50.53	491
31 Jan 2016	Edmonton	50m	2:53.41	516
18 Feb 2016	Winnipeg	50m	2:52.79	521
18 Feb 2016	Winnipeg	50m	2:45.17	597
4 Jun 2016	Kamloops	50m	2:47.99	567
4 Jun 2016	Kamloops	50m	2:50.83	539

50m Butterfly				Pts.
20 Mar 2016	Beaumont	25m	31.79	451
16 Apr 2016	Edmonton	50m	31.62	461
5 May 2016	Edmonton	50m	30.75	501
1 Jul 2016	Calgary	50m	30.07	536
1 Jul 2016	Calgary	50m	30.50	513

100m Butterfly				Pts.
17 Oct 2015	Edmonton	25m	1:16.12	369
17 Jan 2016	Edmonton	25m	1:11.70	441
17 Jan 2016	Edmonton	25m	1:11.86	438
19 Mar 2016	Beaumont	25m	1:10.39	466
5 Jun 2016	Kamloops	50m	1:09.46	523
5 Jun 2016	Kamloops	50m	1:09.88	514
3 Jul 2016	Calgary	50m	1:06.66	592
3 Jul 2016	Calgary	50m	1:09.61	520

200m Butterfly				Pts.
16 Jan 2016	Edmonton	25m	2:44.22	386
6 May 2016	Edmonton	50m	2:30.06	534
6 May 2016	Edmonton	50m	2:39.76	443

100m Medley				Pts.
6 Mar 2016	Calgary	25m	1:08.86	558
6 Mar 2016	Calgary	25m	1:10.55	519
19 Mar 2016	Beaumont	25m	1:10.39	522

200m Medley				Pts.
12 Dec 2015	Edmonton	25m	2:30.49	530
12 Dec 2015	Edmonton	25m	2:34.13	494
16 Jan 2016	Edmonton	25m	2:24.55	599
16 Jan 2016	Edmonton	25m	2:29.19	544
30 Jan 2016	Edmonton	50m	2:36.71	521
21 Feb 2016	Winnipeg	50m	2:27.61	624
21 Feb 2016	Winnipeg	50m	2:29.93	595
5 Mar 2016	Calgary	25m	2:24.78	596
5 Mar 2016	Calgary	25m	2:29.11	545
16 Apr 2016	Edmonton	50m	2:35.64	532
7 May 2016	Edmonton	50m	2:36.61	522
7 May 2016	Edmonton	50m	2:27.22	629
3 Jun 2016	Kamloops	50m	2:30.33	590
3 Jun 2016	Kamloops	50m	2:29.50	600

400m Medley				Pts.
7 Nov 2015	Beaumont	25m	5:46.64	421
11 Dec 2015	Edmonton	25m	5:23.72	517
8 May 2016	Edmonton	50m	5:24.17	567
4 Jun 2016	Kamloops	50m	5:19.36	593

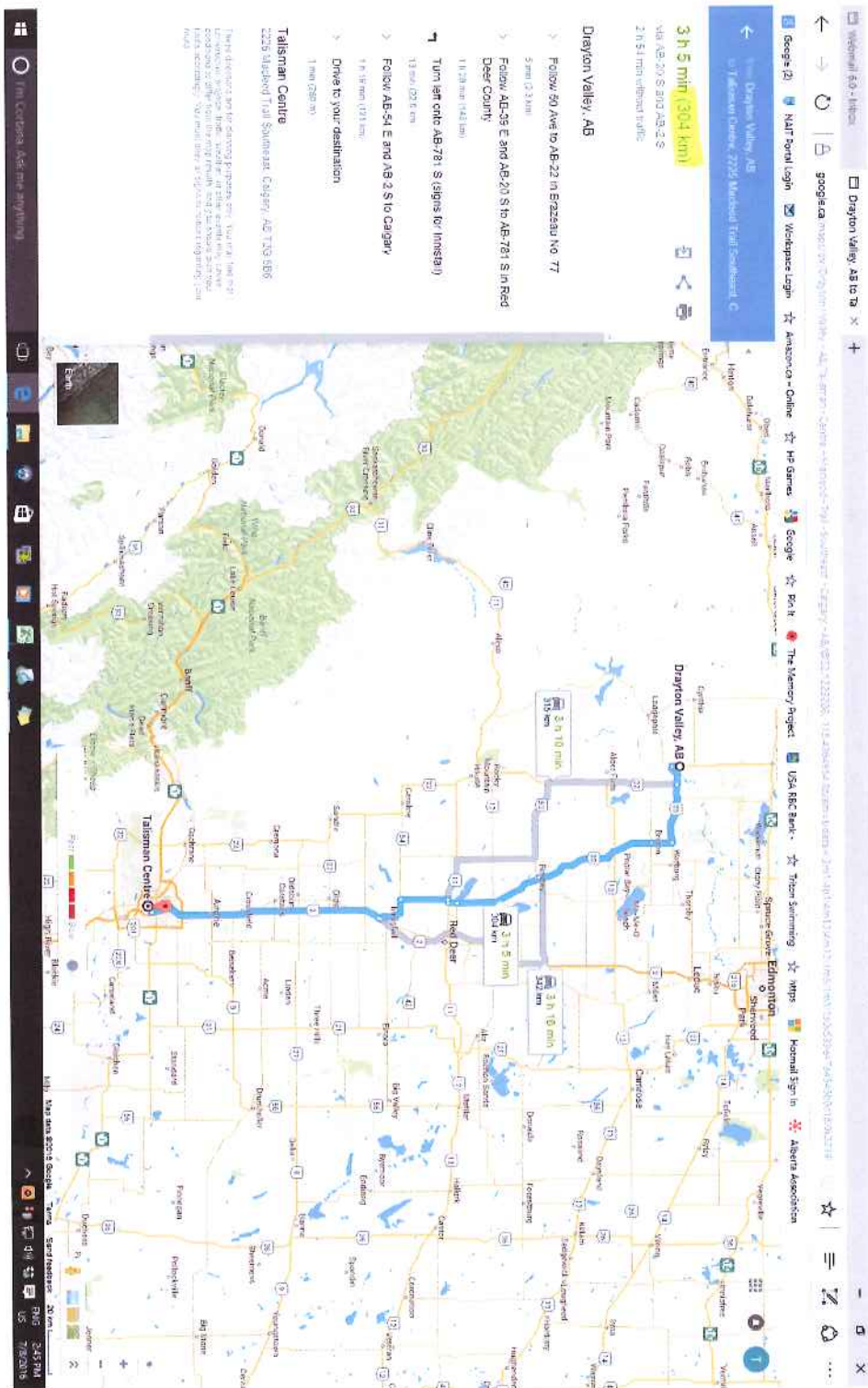
50m Breaststroke Lap				Pts.
12 Dec 2015	Edmonton	25m	35.26	-
16 Jan 2016	Edmonton	25m	34.08	-
4 Jun 2016	Kamloops	50m	35.73	-



2016 Swimming Canada Female Standards - Age Group Championships										
12&U	13	14	15	16-18	EVENT	16-18	15	14	13	12&U
LCM	LCM	LCM	LCM	LCM		SCM	SCM	SCM	SCM	SCM
29.50	28.80	28.40	28.10	27.60	50 fr	26.90	27.40	27.70	28.00	28.90
1:04.50	1:03.00	1:01.40	1:00.80	59.30	100 fr	57.80	59.30	1:00.10	1:01.60	1:03.10
2:20.10	2:16.40	2:12.90	2:11.60	2:08.40	200 fr	2:05.20	2:08.10	2:09.90	2:13.30	2:17.40
4:56.50	4:49.10	4:42.40	4:39.10	4:32.60	400 fr	4:25.70	4:31.50	4:34.30	4:40.80	4:51.90
10:17.20	9:59.10	9:46.50	9:39.70	9:28.50	800 fr	9:10.90	9:23.10	9:28.20	9:41.00	10:04.30
20:18.00	19:32.70	18:59.30	18:51.10	18:28.70	1500 fr	18:02.10	18:16.60	18:27.30	19:02.10	19:46.60
34.70	33.80	32.90	32.50	31.80	50 bk	30.80	31.30	31.80	32.30	33.40
1:14.30	1:12.20	1:10.10	1:08.90	1:07.20	100 bk	1:05.10	1:06.20	1:07.40	1:09.30	1:11.30
2:39.50	2:34.70	2:30.90	2:28.60	2:25.00	200 bk	2:19.80	2:22.10	2:25.20	2:28.40	2:33.40
38.60	37.30	36.70	36.50	35.10	50 br	34.30	35.50	35.90	36.40	37.60
1:23.50	1:21.90	1:19.70	1:19.00	1:16.50	100 br	1:14.50	1:16.30	1:16.80	1:18.80	1:21.10
3:00.40	2:55.70	2:51.70	2:50.30	2:45.20	200 br	2:40.80	2:44.40	2:45.90	2:49.30	2:54.60
32.50	31.30	30.80	30.40	29.50	50 fl	28.90	30.00	30.40	31.10	32.10
1:13.20	1:10.70	1:08.40	1:07.30	1:05.40	100 fl	1:03.70	1:05.80	1:06.90	1:09.30	1:11.70
2:46.20	2:39.40	2:33.90	2:31.50	2:26.10	200 fl	2:21.60	2:27.10	2:29.70	2:34.70	2:40.80
2:40.20	2:35.60	2:32.00	2:30.20	2:26.20	200 IM	2:21.90	2:25.30	2:27.40	2:31.20	2:35.40
5:41.40	5:31.50	5:22.80	5:19.10	5:11.10	400 IM	5:02.30	5:07.90	5:12.70	5:20.30	5:29.80

2016 Swimming Canada Male Standards - Age Group Championships										
13&U	14	15	16	17-18	EVENT	17-18	16	15	14	13&U
LCM	LCM	LCM	LCM	LCM		SCM	SCM	SCM	SCM	SCM
27.30	26.40	25.90	25.50	24.80	50 fr	24.10	24.70	25.20	25.60	26.70
59.70	57.80	56.30	55.20	53.60	100 fr	52.30	53.80	54.90	56.50	58.20
2:11.70	2:06.50	2:03.10	2:00.90	1:57.70	200 fr	1:54.00	1:57.00	1:59.40	2:02.60	2:07.90
4:41.50	4:30.20	4:24.00	4:18.80	4:12.70	400 fr	4:04.30	4:10.00	4:14.70	4:21.80	4:32.00
9:52.20	9:34.40	9:20.30	9:14.00	9:02.90	800 fr	8:40.70	8:49.10	8:56.00	9:09.80	9:30.30
18:39.50	18:02.40	17:39.50	17:28.70	17:06.70	1500 fr	16:31.90	16:53.50	17:02.90	17:28.90	18:10.00
32.40	30.90	30.40	29.80	28.90	50 bk	27.50	28.70	29.10	29.60	31.20
1:09.20	1:06.50	1:04.40	1:03.20	1:01.30	100 bk	58.30	1:00.40	1:01.70	1:03.70	1:06.10
2:31.80	2:23.70	2:19.20	2:17.00	2:13.70	200 bk	2:06.80	2:10.90	2:13.50	2:17.50	2:23.40
36.00	34.10	33.60	33.00	31.70	50 br	30.80	32.20	32.70	33.40	35.20
1:18.10	1:15.30	1:13.40	1:11.70	1:09.40	100 br	1:06.40	1:09.10	1:10.50	1:12.40	1:15.30
2:50.00	2:44.00	2:40.20	2:37.10	2:32.20	200 br	2:24.60	2:30.50	2:33.60	2:38.00	2:44.50
30.00	28.80	28.10	27.60	26.80	50 fl	26.20	27.20	27.80	28.40	29.70
1:07.20	1:04.00	1:02.00	1:00.80	58.80	100 fl	57.70	59.60	1:00.80	1:02.80	1:06.10
2:32.60	2:26.00	2:20.80	2:17.60	2:13.10	200 fl	2:09.00	2:13.80	2:17.20	2:21.70	2:29.60
2:29.70	2:24.00	2:20.40	2:17.70	2:13.80	200 IM	2:09.30	2:13.50	2:15.80	2:19.20	2:25.00
5:19.20	5:07.90	5:00.30	4:55.80	4:50.20	400 IM	4:38.00	4:44.80	4:50.50	4:58.20	5:09.50

- The Qualifying Period for Swimming Canada meets in 2016 shall be September 1, 2014 through to the published entry deadline.
- The Entry Age for all Swimming Canada meets shall be the Swimmer's age as of the first day of the competition.
- CAGC Swimmers are limited to one Bonus Swim for 3 & 4 qualified swims, 0 for 5 or more.


$$608 \text{ km (return)} @ 0.54/\text{km} = 328.32$$



Canada Revenue Agency

Home

Businesses

Payroll

Benefits and allowances

Automobile and motor vehicle allowances

Automobile allowance rates

Automobile allowance rates

The automobile allowance rates for **2016** are:

- 54¢ per kilometre for the first 5,000 kilometres driven; and
- 48¢ per kilometre driven after that.

In the Northwest Territories, Yukon, and Nunavut, there is an additional 4¢ per kilometre allowed for travel.

The automobile allowance rates for **2015** are:

- 55¢ per kilometre for the first 5,000 kilometres driven; and
- 49¢ per kilometre driven after that.

In the Northwest Territories, Yukon, and Nunavut, there is an additional 4¢ per kilometre allowed for travel.

The automobile allowance rates for **2013** and **2014** are:

- 54¢ per kilometre for the first 5,000 kilometres driven; and
- 48¢ per kilometre driven after that.

In the Northwest Territories, Yukon, and Nunavut, there is an additional 4¢ per kilometre allowed for travel.

The automobile allowance rates for **2012** are:

- 53¢ per kilometre for the first 5,000 kilometres driven; and
- 47¢ per kilometre driven after that.

In the Northwest Territories, Yukon, and Nunavut, there is an additional 4¢ per kilometre allowed for travel.

The automobile allowance rates for **2010** and **2011** are:

- 52¢ per kilometre for the first 5,000 kilometres driven; and
- 46¢ per kilometre driven after that.

In the Northwest Territories, Yukon, and Nunavut, there is an additional 4¢ per kilometre allowed for travel.

Date modified:

2015-12-31

Wed, May 11, 2016
 Receipt # 4195691050
www.airbnb.ca/help/contact_us
 (/help/contact_us)

Airbnb Ireland, The Watermarque
 Building
 South Lotts Road, Ringsend, Dublin 4



Customer Receipt

Confirmation Code

R9QADH

Names	Travel Destination	Duration	Accommodation Type
-------	--------------------	----------	--------------------

Toni Wiseman
 Dave Wiseman
 and 1 other

Calgary

7 Nights

Entire home/apt

Accommodation Address

Sunny Calgary apartment in Mission

505 19 Avenue Southwest
 Calgary, AB T2S 0E3
 Canada

Business Address [edit](#)

We are coming to Calgary for the Canadian National Swimming Championships at the Talisman Centre. We feel that being in a house/condo/apartment would be a better way to travel due to the schedule of the meet, our daughter is in the meet and will need to rest lots. It will also be more convenient for us to walk to the centre then try to park there during this event. Also having a kitchen will be better for preparing health meals/snacks for our swimmer.

Accommodation Host

Leonardo Soto
 +1 (403) 589-7686

Check In

Tue, July 26, 2016
 4:00 PM

Check Out

Tue, August 02, 2016
 12:00 PM (noon)

Reservation Charges

\$105 CAD x 7 nights

\$732 CAD

Cleaning Fees

\$80 CAD

Airbnb Service Fee

\$96 CAD

Total

\$908 CAD

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Payment Received: Wed, May 11, 2016

\$908 CAD

Balance

\$0 CAD

13. 302.67

Airbnb is authorized to accept Accommodation Fees on behalf of the Host as its limited agent. This means that your payment obligation to the Host is satisfied by your payment to Airbnb. Any disagreements by the Host regarding that payment must be settled between the Host and Airbnb.

Avery Wiseman
2016 Canadian Age Group National Championships
July 27 – August 1, 2016
Calgary, AB



Picture courtesy of Swimming Canada

Results:

400 IM – 1st place with a time of 5:07.82s
50 Breast – 2nd place with a time of 33.19s
100 Breast – 2nd place with a time of 1:12.48s
200 Breast – 2nd place with a time of 2:36.07s
200 IM – 2nd place with a time of 2:22.95s
800 Free – 9th place with a time of 9:42.63s
1500 Free – 10th place with a time of 18:54.64s
5 km Open Water – 6th place with a time of 1:03:20.01s

For the upcoming season Avery is currently qualified in 15 of 17 possible events for the 2017 Western Championships, which will be held in Calgary, as well as 4 events in the 2017 Canadian Senior Championships in Montreal, which is well above Avery's age group category. Age group championships will be held in Toronto next July. Her times in the 50, 100 and 200 Breaststroke are currently qualifying times for Olympic team qualifying trials.



TOWN OF DRAYTON VALLEY
ROGER COLES MEMORIAL YOUTH SPORT
GRANT CHECKLIST
OFFICE USE ONLY

CRITERIA		
Guideline Requirements:		Notes:
✓	Applicant is 18 years of age or younger.	
✓	Applicant is participating or competing in events as shown in official letter from the appropriate organization.	
✓	How the applicant will recognize the Town's contribution to the event or service sponsored.	Thank you ad in the Western Review

Additional Information		Notes:
✓	Receipts and/or quotes submitted by applicant or "with application" as below.	
✓	Budget for attendance at the event.	
✓	List of sponsorship or funding requests from other sources.	\$833 from Brazeau County Youth Sports Grant
✓	Poster or brochure of the event submitted with application.	

Comments:

Kaycee was selected to represent U16 Female Rugby Athletes for Alberta at Nationals.

Recommendation to Council

Kaycee receive a \$1,000.00 grant to assist in offsetting event costs.

Sponsorship Approved: ☐ Yes ☐ No

If yes, indicate amount: \$ _____

Authorized Signature: _____ Date: _____



TOWN OF DRAYTON VALLEY

ROGER COLES MEMORIAL YOUTH SPORT GRANT

APPLICATION FORM

Date: September 19/2016

Type of Sporting Event/Program: National Rugby Championship

Name: Kauceer - Jay Hines

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Mailing Address: _____

Contact Name: _____

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Email: _____

Name to be printed on the cheque if different than above and relationship to the applicant:

Name: _____ Relationship with Applicant: _____

What is the name of the affiliated, if any, organization related to this application?

Drayton Valley Riggers Rugby

Describe the competition, event or training program you wish to participate in?

2016 Rugby National Championships.
- Selected to represent Wile Female Rugby Athletes for
Alberta at Nationals. Competing against provinces from
across Canada for National Champion Title

EVENT INFORMATION

Name of Event: Rugby Canada National Championships Event Date: Aug 15-21st 2016

Event Location: Toronto, Ontario

Name of Hosting Organization and Community: Rugby Canada

Host Contact Name: Rugby Canada + Rugby Alberta

Mailing Address: 30 - East Beaver Creek Rd. Suite 110, Richmond Hill Ontario L4B-1J2

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Email: info@rugby.ca

Organization/Event Website Address: www.rugbycanada.ca
www.rugbyalberta.com

REQUIRED ATTACHMENTS**PRE-EVENT APPLICATIONS must submit the following information.**

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event and acknowledges the Applicant as a registered participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Total travel cost (quotations indicating the name of payee) as provided by commercial airline, train or bus company, being used as a means of transportation to the event, and mileage from town centre to event location.
3. Budget of all expected expenses for attendance at the event (including travel, lodging, meals, registration fees, and other incurred expenses).
4. Budget of all expected revenues to secure funding to attend/participate in the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
5. Poster or brochure of event/activity/program if available.
6. In what ways would you acknowledge the Town of Drayton Valley's financial contribution? (List promotional material on which the Town's logo would be included)

Western Review- Thankyou add

POST-EVENT APPLICATIONS (within 90 days of the event) must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event, and acknowledges the Applicant as a participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Proof of participation in the event.
3. Proof of travel costs (receipts indicating the name of payee) as provided by commercial airline, train or bus company, or fuel receipts, being used as a means of transportation to the event, and mileage from town centre to event location.
4. Present a report of all expenses associated with attending the event (including travel, lodging, meals, registration fees, and other incurred expenses).
5. Present a report of all revenues secured in order to attend the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
6. Poster or brochure of event/activity/program if available.

FINANCIAL INFORMATION**REVENUES**Monies contributed by Applicant/Organization: \$ 0Monies earned through sponsorships, donations and/or fundraising (excluding all government support funding): \$ 0Monetary value of gifts in kind received: \$ 0

Specify all Federal, Provincial and/or Municipal Government support received:

\$ 833 Grant/Program Name: Brazeau County Youth Sports Grant

\$ _____ Grant/Program Name: _____

\$ _____ Grant/Program Name: _____

Specify the monetary amount from all other funding sources: \$ 0Total Revenues: \$ 833.00**EXPENSES**Travel by air*: \$ to cover entire costs. - see attached payment made by athletes
Flights, meals, transportation
lodging, rugby kits

Oversized Baggage (only if required for participation in event): \$ _____

Travel by bus or train*: \$ _____
(Please call Rugby Alberta
if any questions)

Travel by personal vehicle**: \$ _____

Specify all other expenses:

\$ _____ Description: _____

\$ _____ Description: _____

\$ _____ Description: _____

\$ _____ Description: _____

* Travel expenses must be supported by attachment of quotes.

** Please verify the distance from town centre to your travel destination event location with the Alberta Motor Association or Travel Alberta. Maximum grant amounts also apply to mileage.

Amount of Grant Requested: \$ 1000

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization or athlete, parent or guardian (for an athlete under the age of 18) receiving sponsorship.
3. I understand and agree that this application for municipal sponsorship or any information related thereto is not confidential information and may be released by the Town of Drayton Valley.
4. Applicant is 18 years of age or younger.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature: _____

Date: _____

Sept 19/2016

Dependent Name (if applicable): _____

Kaycee-Jay Hines

MAIL TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Roger Coles Memorial Youth Sport Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780)514-2200.



August 8, 2016

Rugby Alberta is the Provincial Sport Organization committed to encouraging and promoting amateur rugby in Alberta as well as providing an elite player pathway to allow participants to achieve the highest level of performance as players, coaches, officials and administrators.

Kaycee Hines is one of our Team Alberta athletes who has aspirations of attending the 2016 Rugby Canada National Championship in Toronto, Ontario from August 15th - 21st. This competition will see over 1000 athletes from every province in Canada come together in 5 categories: U16 Men, U16 Women, U18 Women, U18 Men and Senior Women.

As you can imagine the cost for the Team Alberta programs, including identification camps, training, local competitions, accommodations, meals and travel can get very expensive. This year the total cost for each player to attend all the necessary camps and competitions will be \$1880.00 each. Overwhelming sometimes for young up and coming athletes. It is through your generous support of these dedicated athletes that they will be able to participate in these Championships.

Kaycee has shown outstanding dedication to the program and has exceeded even her own rugby expectations. She has shown that through time management, dedication to a goal and sportsmanlike conduct she can achieve the toughest goals. Life long lessons that she will take with her throughout her life.

Rugby Alberta would like to thank you for your support of these athletes and the goals that they are striving to achieve. If you require further information prior to financially supporting this young athlete please feel free to contact me at the number or email listed below.

Debby Ashmore
Executive Director
Rugby Alberta
d.ashmore@rugbyalberta.com
Phone: 780.415.1773
Fax: 780.422.5558

Tanya Hines

From: Tanya Hines FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)
Sent: Tuesday, August 09, 2016 8:02 AM
To: Tanya Hines
Subject: Fwd: Rugby Alberta Online Store Receipt

Sent from my iPhone

Begin forwarded message:

From: "Rugby Alberta" <no-reply@sportsengine.com>
Date: August 7, 2016 at 9:52:26 AM MDT
To: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)
Subject: Rugby Alberta Online Store Receipt

Dear Kaycee Hines,

Thank you for completing the 2016 - U16 Women National Festival Fees with Rugby Alberta. A receipt is included below and your account is accessible online at http://www.rugbyalberta.com/user_dashboard/show

==== Kaycee-Jay Hines ====

U16 Women National Festival Fees: Registration Fee

You can view the full survey entry [here](#).

Order Number: VGX20597

Order Total: \$1766.67 (CAD)

==== ITEMS ORDERED ====

2016 U16 Women National Festival Fees (Qty: 1) for \$1705.00

Processing Fee (Qty: 1) for \$61.67

==== BILLING INFORMATION ====

A transaction for \$1766.67 will appear on your statement as SN Rugby Alberta

MasterCard FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Tanya Hines

From: Tanya Hines FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)
Sent: Thursday, July 28, 2016 2:32 PM
To: Tanya Hines
Subject: Fwd: Rugby Alberta Online Store Receipt

Print

Sent from my iPhone

Begin forwarded message:

From: "Rugby Alberta" <no-reply@sportsengine.com>
Date: July 28, 2016 at 2:30:52 PM MDT
To: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)
Subject: Rugby Alberta Online Store Receipt

Dear Kaycee Hines,

Thank you for completing the 2016 U16 Girls July Training Sessions with Rugby Alberta. A receipt is included below and your account is accessible online at http://www.rugbyalberta.com/user_dashboard/show

==== Kaycee-Jay Hines ====

2016 U16 Girls July 10th Training Camp Registration: Registration Fee

You can view the full survey entry [here](#).

Order Number: VKD10768

Order Total: \$131.37 (CAD)

==== ITEMS ORDERED ====

2016 U16 Girls July 10th Training Camp Registration Fee (Qty: 1) for \$125.00

Processing Fee (Qty: 1) for \$6.37

==== BILLING INFORMATION ====

A transaction for \$131.37 will appear on your statement as SN Rugby Alberta

MasterCard FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Subject: Rugby Alberta U16 Girls Final Roster Selections

Hello Everyone,

We would like to thank everyone for attending the training camp this weekend. It was a great camp and we were thoroughly impressed at the talent, hard work, and commitment to get better from all players in attendance.

After many difficult decisions, we have selected a final roster of 24 players who will travel to Toronto for Nationals on August 15th as well as 7 non travelling reserves.

<u>Travelling Roster</u>	<u>Non Travelling Reserves</u>
1. Randi Bell	1. Heritage Bomide
2. Vaughn Fulton	2. Carmen Izyk
3. Mackenzie Hamm	3. Tianna Janfield
4. Isabella Hill	4. Sunny Letourneau
5. Kaycee Hines	5. Trinity Robertson
6. Melina Ioannides	6. Dakota Ward
7. Avery Jeffery	7. Chey Winogradoff
8. Cassie Jorgenson	
9. Kiana Krueger	
10. Larissa Little	
11. Piper Logan	
12. Kianna Mahony	
13. Hannah Martin	
14. Chloe Martynuck	
15. Brogan Mior	
16. Teagan Mucz	
17. AJ Myers	
18. Brandi Ollson	
19. Ivy Samu	
20. Trinity Todd	
21. Hannah Vanderholst	
22. Keyara Wardley	
23. Jaiden Weinrauch	
24. Dani Wright	

We will have one final mandatory training camp on **Sunday August 14th in Calgary** at the Calgary Rugby Union (times TBD). This camp will be for travelling players only unless non travelling reserves players are called up in which case we will contact you.



TOWN OF DRAYTON VALLEY
ROGER COLES MEMORIAL YOUTH SPORT
GRANT CHECKLIST
OFFICE USE ONLY

CRITERIA		
Guideline Requirements:		Notes:
✓	Applicant is 18 years of age or younger.	
✓	Applicant is participating or competing in events as shown in official letter from the appropriate organization.	
✓	How the applicant will recognize the Town's contribution to the event or service sponsored.	Thank you ad in the Western Review

Additional Information		Notes:
✓	Receipts and/or quotes submitted by applicant or "with application" as below.	
✓	Budget for attendance at the event.	
✓	List of sponsorship or funding requests from other sources.	\$833 from Brazeau County Youth Sports Grant
✓	Poster or brochure of the event submitted with application.	

Comments:

Ivy was selected to represent U16 Female Rugby Athletes for Alberta at Nationals.

Recommendation to Council

Ivy receive a \$1,000.00 grant to assist in offsetting event costs.

Sponsorship Approved:

☐

Yes

☐

No

If yes, indicate amount: \$ _____

Authorized Signature: _____ Date: _____



TOWN OF DRAYTON VALLEY
ROGER COLES MEMORIAL YOUTH SPORT GRANT
APPLICATION FORM

Date: September 19, 2016

Type of Sporting Event/Program: National Rugby Championship

Name: Ivy Samu-Leitch

Mailing Address: **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Contact Name: Lindsay Dykstra Title: mother

Email: **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Name to be printed on the cheque if different than above and relationship to the applicant:

Name: _____ Relationship with Applicant: _____

What is the name of the affiliated, if any, organization related to this application?

Drayton Valley Riggers Rugby

Describe the competition, event or training program you wish to participate in?

2016 Rugby National Championship
- selected to represent U16 Female Rugby Athletes for
Alberta at Nationals competing against provinces from
across Canada for National Championship.

EVENT INFORMATION

Name of Event: Rugby Canada National Championships Event Date: Aug-15-21/2016

Event Location: Toronto, ONTARIO

Name of Hosting Organization and Community: Rugby Canada

Host Contact Name: Rugby Canada & Rugby Alberta

Mailing Address: 30-East Beaver Creek Rd Suite 110, Richmond Hill Ontario L4B-1J2

Email: info@rugby.ca **FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)**

Organization/Event Website Address: www.rugbycanada.ca
www.rugbyalberta.com

REQUIRED ATTACHMENTS**PRE-EVENT APPLICATIONS must submit the following information.**

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event and acknowledges the Applicant as a registered participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Total travel cost (quotations indicating the name of payee) as provided by commercial airline, train or bus company, being used as a means of transportation to the event, and mileage from town centre to event location.
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5. Poster or brochure of event/activity/program if available.
6. In what ways would you acknowledge the Town of Drayton Valley's financial contribution? (List promotional material on which the Town's logo would be included)

Western Review Thank you add

POST-EVENT APPLICATIONS (within 90 days of the event) must submit the following information.

1. An official letter from the appropriate organization, which verifies the date(s) and location of the event, and acknowledges the Applicant as a participant or competitor. This letter should also contain the organization's address, phone number, fax number, and name of the contact person.
2. Proof of participation in the event.
3. Proof of travel costs (receipts indicating the name of payee) as provided by commercial airline, train or bus company, or fuel receipts, being used as a means of transportation to the event, and mileage from town centre to event location.
4. Present a report of all expenses associated with attending the event (including travel, lodging, meals, registration fees, and other incurred expenses).
5. Present a report of all revenues secured in order to attend the event (including a list of all personal contributions, sponsorship, or funding requested and obtained from other sources).
6. Poster or brochure of event/activity/program if available.

FINANCIAL INFORMATION**REVENUES**

Monies contributed by Applicant/Organization: \$ 0

Monies earned through sponsorships, donations and/or fundraising (excluding all government support funding): \$ 0

Monetary value of gifts in kind received: \$ 0

Specify all Federal, Provincial and/or Municipal Government support received:

\$ 833 Grant/Program Name: Brazeau County Youth Sports Grant

\$ _____ Grant/Program Name: _____

\$ _____ Grant/Program Name: _____

Specify the monetary amount from all other funding sources: \$ _____

Total Revenues: \$ _____

EXPENSES

- see attached payment made for athletes to cover entire costs → Flights, meals, transportation

Travel by air*: \$ _____ *lodging, rugby kits*

Oversized Baggage (only if required for participation in event): \$ _____

Travel by bus or train*: \$ _____ *(please call Rugby Alberta if any questions)*

Travel by personal vehicle**: \$ _____

Specify all other expenses:

\$ _____ Description: _____

\$ _____ Description: _____

\$ _____ Description: _____

\$ _____ Description: _____

* Travel expenses must be supported by attachment of quotes.

** Please verify the distance from town centre to your travel destination event location with the Alberta Motor Association or Travel Alberta. Maximum grant amounts also apply to mileage.

Amount of Grant Requested: \$ 1000.00

BY AFFIXING HIS/HER SIGNATURE BELOW, THE APPLICANT CONFIRMS THAT THE FOLLOWING STATEMENTS ARE TRUE, TO THE BEST OF HIS/HER KNOWLEDGE.

1. The information provided is accurate.
2. The signature below is that of the registered director, board member or authorized designate of the organization or athlete, parent or guardian (for an athlete under the age of 18) receiving sponsorship.
3. I understand and agree that this application for municipal sponsorship or any information related thereto is not confidential information and may be released by the Town of Drayton Valley.
4. Applicant is 18 years of age or younger.
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Applicant's Signature:

Date: Sept 19/16

Dependent Name (if applicable): Ivy Samu-Leiten

MAIL TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
Box 6837
Drayton Valley, AB T7A 1A1

DELIVER TO:

Town of Drayton Valley
Roger Coles Memorial Youth Sport Grant
5102 - 52 Street
Drayton Valley, AB

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY (FOIP) STATEMENT

The personal information on the Roger Coles Memorial Youth Sport Grant Application is being collected under authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and will be used to administer Grant Funding. The Town of Drayton Valley will use the aggregate data for program planning and evaluation. All personal information will be protected in accordance with the privacy provision of the *FOIP Act*. If you have any questions about the Grant or questions about the collection, use or disclosure of our personal information, please contact the Town of Drayton Valley at (780)514-2200.



July 30, 2016

Rugby Alberta is the Provincial Sport Organization committed to encouraging and promoting amateur rugby in Alberta as well as providing an elite player pathway to allow participants to achieve the highest level of performance as players, coaches, officials and administrators.

Ivy Samu-Leitch is one of our Team Alberta athletes who has aspirations of attending the 2016 Rugby Canada National Championship in Toronto, Ontario. This competition will see over 1000 athletes from every province in Canada come together in 5 categories: U16 Men, U16 Women, U18 Women, U18 Men and Senior Women.

As you can imagine the cost for the Team Alberta programs, including identification camps, training, local competitions, accommodations, meals and travel can get very expensive. This year the total cost for each player to attend all the necessary camps and competitions will be \$1880.00 each. Overwhelming sometimes for young up and coming athletes. It is through your generous support of these dedicated athletes that they will be able to participate in these Championships.

Ivy has shown outstanding dedication to the program and has exceeded even her own rugby expectations. She has shown that through time management, dedication to a goal and sportsmanlike conduct she can achieve the toughest goals. Life long lessons that she will take with her throughout her life.

Rugby Alberta would like to thank you for your support of these athletes and the goals that they are striving to achieve. If you require further information prior to financially supporting this young athlete please feel free to contact me at the number or email listed below.

Debby Ashmore
Executive Director
Rugby Alberta

d.ashmore@rugbyalberta.com
[780-415-1773](tel:780-415-1773)

Alberta Rugby Union | 11759 Groat Road
Edmonton, Alberta T5M 3K6 | www.rugbyalberta.com | [780-415-1773](tel:780-415-1773) | info@rugbyalberta.com

Order Receipt (KCW27360)

Page 70 of 137

- Print Order Receipt
- Order Total: \$131.37 (CAD)
- Status: Paid
- Order Number: KCW27360
- Date: 07/28/2016 09:05AM MDT (07/28/2016 03:05PM UTC)
- SportsEngine Account: Ivy Rae Margaret Samu

Attachments

Billing Information

Payment Method: Credit Card Visa

Name on Card: Lindsay Dykstra

Billing Address:

FOIP Act, RSA 2000, Ch

FOIP Act, RSA 2000, Chapter F-25; sectic

Item(s) Purchased

Item	Entry #	Name	Price	Total	Status
2016 U16 Girls July 10th Training Camp Registration Fee, Qty: 1	19653327	Ivy Samu	\$125.00	\$125.00	Paid
Processing Fee, Qty: 1	19653327	Ivy Samu	\$6.37	\$6.37	Paid

Order Details

JUL 28**\$131.37 (CAD)**

Status: Paid
2016 U16 Girls July 10th Training Camp Registration Fee, Qty: 1 (Entire Payment: \$125.00)
Processing Fee, Qty: 1 (Entire Payment: \$6.37)

From: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)
 Subject: Fwd: Rugby Alberta Online Store Receipt
 Date: Yesterday at 7:49 PM
 To: Lindsay Samu Dykstra FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)



Thank you so much for the pic of Ivy with Team Canada's Captain.

What a beautiful picture.

Here is the receipt for payment of her trip to Toronto.

xoArdine

Begin forwarded message:

From: "Rugby Alberta" <no-reply@sportsengine.com>

Subject: Rugby Alberta Online Store Receipt

Date: August 6, 2016 at 8:18:54 AM MDT

To: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Dear Ardine Leitch,

Thank you for completing the 2016 - U16 Women National Festival Fees with Rugby Alberta. A receipt is included below and your account is accessible online at http://www.rugbyalberta.com/user_dashboard/show

==== Ivy Samu =====

U16 Women National Festival Fees: Registration Fee

You can view the full survey entry [here](#).

Order Number: MAJ46064

Order Total: \$1766.67 (CAD)

===== ITEMS ORDERED =====

2016 U16 Women National Festival Fees (Qty: 1) for \$1705.00

Processing Fee (Qty: 1) for \$61.67

==== BILLING INFORMATION ====

A transaction for \$1766.67 will appear on your statement as SN Rugby Alberta

MasterCard FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Ardine Leitch

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Thank you for your order!

Powered by SportsEngine

<http://www.sportsengine.com>

Subject: Rugby Alberta U16 Girls Final Roster Selections

Hello Everyone,

We would like to thank everyone for attending the training camp this weekend. It was a great camp and we were thoroughly impressed at the talent, hard work, and commitment to get better from all players in attendance.

After many difficult decisions, we have selected a final roster of 24 players who will travel to Toronto for Nationals on August 15th as well as 7 non travelling reserves.

<u>Travelling Roster</u>	<u>Non Travelling Reserves</u>
1. Randi Bell	1. Heritage Bomide
2. Vaughn Fulton	2. Carmen Izyk
3. Mackenzie Hamm	3. Tianna Janfield
4. Isabella Hill	4. Sunny Letourneau
5. Kaycee Hines	5. Trinity Robertson
6. Melina Ioannides	6. Dakota Ward
7. Avery Jeffery	7. Chey Winogradoff
8. Cassie Jorgenson	
9. Kiana Krueger	
10. Larissa Little	
11. Piper Logan	
12. Kianna Mahony	
13. Hannah Martin	
14. Chloc Martynuck	
15. Brogan Mior	
16. Teagan Mucz	
17. AJ Myers	
18. Brandi Ollson	
19. Ivy Samu	
20. Trinity Todd	
21. Hannah Vanderholst	
22. Keyara Wardley	
23. Jaiden Weinrauch	
24. Dani Wright	

We will have one final mandatory training camp on **Sunday August 14th in Calgary** at the Calgary Rugby Union (times TBD). This camp will be for travelling players only unless non travelling reserves players are called up in which case we will contact you.

AGENDA ITEM: 7.3	Childcare Operational Board - Community Member Appointments
Department:	Community Services Department
Presented by:	Councillor Shular
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

The Childcare Operational Board, mandated to oversee the operations of the Childcare Centre , and established under Bylaw 2008/01/C, calls for three members-at-large, two of which are to serve a two-year term. In preparation for the two Board member-at-large terms which are set to expire in October 2016, Administration has advertised for applications to fill the positions.

Marilyn Buchan (applicant #1) and Darlene Ferris (applicant #2) have expressed an interest in serving another two-year term. The request is therefore being brought to Town Council to re-appoint Marilyn Buchan and Darlene Ferris as members-at-large to the Childcare Operational Board.

The Childcare Operational Board engages members of the community, who serve to address childcare needs of the community, thereby strengthening vital services to our residents.

OPTIONS FOR APPLICANT #1:

1. That Council re-appoint Marilyn Buchan for a two-year term as a member-at-large to the Childcare Operational Board, ending October 31, 2018.
2. That Council not re-appoint Marilyn Buchan for a two-year term as a member-at-large to the Childcare Operational Board, ending October 31, 2018, and require that Administration further advertise the Board position.

OPTIONS FOR APPLICANT #2:

1. That Council re-appoint Darlene Ferris for a two-year term as a member-at-large to the Childcare Operational Board, ending October 31, 2018.
2. That Council not re-appoint Darlene Ferris for a two-year term as a member-at-large to the Childcare Operational Board, ending October 31, 2018, and require that Administration further advertise the Board position.

RESOLUTION:

That Council _____ .

That Council _____ .

SECTION: 7

AGENDA ITEM: 7.4	FCSS Board Membership
Department:	Administration
Presented by:	Councillor Wheeler
Support Staff:	Annette Driessen, Director of Community Services

BACKGROUND:

Bylaw 98-14 of the Town of Drayton Valley prescribes that the Drayton Valley and District Family and Community Support Services (FCSS) Board shall consist of seven (7) members, who shall be appointed by resolution of Town Council for a two or three year term.

The membership for Marilyn Buchan, Brazeau County community-at-large representative on the FCSS Board has expired as of October 2016. Chaise Combs' term as the youth representative on the FCSS Board, would have expired on October 31, 2017; however, Mr. Combs has left the community, resulting in the position being vacant.

Both positions were advertised and three applications were received; one from Ethel Mankow, one from Rebecca Lees, and one from Marilyn Buchan, who has agreed to let her name stand for membership on the Board for another 2 year term. The criteria for the youth representative include the age range of 18-25 years. As such, Rebecca Lees is eligible to apply for either of the two vacant positions.

OPTIONS:

1. That Council appoint Marilyn Buchan to the FCSS Board as the Brazeau County community-at-large representative for a two year term ending October 31, 2018.
That Council appoint Rebecca Lees to the FCSS Board as the youth representative for the remainder of the vacant position, expiring October 31, 2017.
2. That Council appoint Ethel Mankow to the FCSS Board as the Brazeau County community-at-large representative for a two year term ending October 31, 2018.
That Council appoint Rebecca Lees to the FCSS Board as the youth representative for the remainder of the vacant position, expiring October 31, 2017.
3. That Council appoint Rebecca Lees to the FCSS Board as the Brazeau County community-at-large representative for a two year term ending October 31, 2018.
That Council direct Administration to re-advertise for the youth representative vacancy on the FCSS Board.
4. That Council not appoint any of the applicants to the positions and require that Administration further advertise the Board positions.

MOTION:

That Council _____.



TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: Rebecca Lees PHONE: _____MAILING ADDRESS: FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

STREET ADDRESS: _____

OCCUPATION: Constituency Assistant for Legislative Assembly of AlbertaBOARD/COMMITTEE MEMBERSHIP APPLIED FOR: _____
FCSS Youth/County Board

RELATED EXPERIENCE AND QUALIFICATIONS:

B.A. in Political Science and Psychology, Certificate in international learningConstituency office assistance for Drayton Valley-Devon MLA officeVolunteer experience feeding the Edmonton homeless communityVisitor Information Specialist for City of Edmonton/Edmonton Tourism

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

It is important for members of the community to come together despite various age and differences to discuss community issues. I desire to help out in any way I can and provide input based on my former education and experiences.

OTHER PERTINENT INFORMATION:

I was born and raised in Drayton Valley and have a deep appreciation for my hometown community.

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒ YES

NO

PLEASE PROVIDE A LETTER OF REFERENCE OR THE NAMES AND CONTACT INFORMATION OF 2 REFERENCES.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE: _____

DATE: Oct. 7, 2016

FOIPP: The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 32(C) of the Freedom of Information and Protection of Privacy Act and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP Co-ordinator at (780) 514-2200.



DRAYTON VALLEY

'Pulling Together'

TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

NAME: MARILYN BUCHAN PHONE: _____MAILING ADDRESS: _____
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

STREET ADDRESS: _____

OCCUPATION: RETIRED OCCUPATIONAL THERAPISTBOARD/COMMITTEE MEMBERSHIP APPLIED FOR: P.C.S.S.

RELATED EXPERIENCE AND QUALIFICATIONS:

- currently on FCSS Board.
- currently on ECDC Board.
- School board trustee for 6 yrs.
- Food Bank board ~ 10 yrs.
- variety of other volunteer positions.

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

- Committed to making the community in which I live the best possible for all residents.

OTHER PERTINENT INFORMATION:

- sole practitioner in adult rehab/
- mostly pediatrics consultation in the school system.

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒ YES☐ NO

PLEASE PROVIDE A LETTER OF REFERENCE OR THE NAMES AND CONTACT INFORMATION OF 2 REFERENCES.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE _____

DATE: Aug. 4, 2016.

FOIPP: The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 32(C) of the Freedom of Information and Protection of Privacy Act and is used exclusively and expressly for the purpose mentioned above. If you have any questions on disclosure or the use of information, please contact the FOIPP co-ordinator at (780) 514-2200.



DRAYTON VALLEY

'Pulling Together'

TOWN OF DRAYTON VALLEY

Application for Board/Committee Membership

NAME: Ethel Mankow PHONE: _____

MAILING ADDRESS: _____

STREET ADDRESS: _____
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

OCCUPATION: _____

BOARD/COMMITTEE MEMBERSHIP APPLIED FOR: Brazee CountyMember At Large (FCSS)

RELATED EXPERIENCE AND QUALIFICATIONS:

Resume attached
with references

BRIEFLY STATE YOUR REASONS FOR APPLYING FOR MEMBERSHIP:

I like to stay involved in the
community and help wherever needed.

OTHER PERTINENT INFORMATION:

Will you be able to attend all regular meetings and attend to matters which may require allocation of personal time?

☒ YES☐ NO

PLEASE PROVIDE A LETTER OF REFERENCE OR THE NAMES AND CONTACT INFORMATION OF 2 REFERENCES.

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

SIGNATURE: _____

DATE: July 20, 2016

FOIPP: The personal information requested on this form is being collected for the purpose of assessing suitability for appointment to a Board constituted or formed by the Town of Drayton Valley. It is collected under the authority of Section 32(C) of the Freedom of Information and Protection of Privacy Act and is used exclusively and expressly for the purpose mentioned above. If you have

Resume

Ethel Emma Mankow

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Education:

Grade 12
Morden Collegiate, Morden, Manitoba

Work History:

• Since my retirement I have been the deputy returning officer in two Canadian Federal elections (October 14, 2008 and January 23, 2006), one municipal election, one provincial election and also one municipal election. I also did the enumerating for the 2008 Federal election.

Prior to 1984 I was a poll clerk (2 years) at the town election in Drumheller, Alberta.

• Drayton Valley Western Review
May 18, 1988 – June 30, 2006 (retired)
Front Office Manager

Duties:

- Supervision of front office
- Reception
- Accounts receivable
- Accounts payable
- Invoicing
- Collections
- Daily bank deposit
- Daily record of activities sent to head office
- Interviewing potential employees and training

• MPM Painting
September 1987 – May 1988 (Business closed)
Bookkeeper/Sales

Duties:

- Accounts Receivable
- Accounts Payable
- Payroll
- Reception
- Typing of quotes for customers and correspondence
- Sales
- Daily bank deposits

- 311084 Alberta Ltd. Operating as Westwind Motor Inn
Black Gold Inn
Drayton Valley, Alberta
September 1986 - September 1987
Front Desk Clerk

Duties:

- Reception of hotel rooms for customers
- Typing restaurant menus
- Managing restaurant till
- Balanced cash for the day

- Tentron Optical Enterprises Inc.
Drayton Valley, Alberta
January 1985 – March 1985 (Office closed)
Optometric Assistant

Duties:

- Reception
- Assisting Optometrist
- Helping patients choose a new pair of eyeglasses and taking necessary measurements for the lab making the eyeglasses
- Teaching patients how to insert and care for their contact lenses
- Daily bank deposit

- Drumheller Optical Supplies & Dr WE Leung
& CW Ho Optometrists
Drumheller, Alberta
June 1978 – August 1984 (moved to Drayton Valley)

Duties:

- Reception
- Assisting Optometrist
- Helping patients choose a new pair of eyeglasses and taking necessary measurements for the lab making the eyeglasses
- Teaching patients how to insert and care for their contact lenses

Daily bank deposit
Accounts receivable
Accounts payable
Invoicing
Payroll
Purchasing of eye glass frames and other merchandise

•Volunteer Work:

Violet Grove Community Association - I have been treasurer since 2000.
Drayton Valley Horse Club – I have been treasurer since 2009.
Tennessee Walking Horse Club Of Western Canada – I was treasurer 2010-2014.
Pembina Nordic Ski Club – I was treasurer from 2007-2011.
OORP – I have been a member for 30 years; Historian for 5 years.
Honoured Royal Lady 2016-2017 term.

I was the Drayton Valley Horse Club`s Cancer Ride co-ordinator from 1998 – 2011.

I have also done volunteer work for Drayton Valley & District Family and Community Support Services in the last six years planning two conferences; and on the A.L.I.V.E. Committee since its inception.

REFERENCES;

Mrs. Pat Vos, owner of Intercon Messaging
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Mrs. Kelly Stone
Retired (Former Publisher of The Western Review)
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

		SECTION:	7
ITEM: 7.6	Property Tax Penalty Waiver for Roll 81020900		
Department:	Finance		
Presented by:	Councillor Fredrickson		
Support Staff:	Mairi Smith, Revenue Manager		

BACKGROUND:

In reviewing outstanding tax accounts for mobile homes within the Town, Administration made contact with the owner for Roll# 81020900 by utilizing an owner listing from the mobile home park manager. Administration advised the owner of the mobile home that property taxes were in arrears and that penalties are owed as a result. The total amount outstanding is \$3,207.24, which includes penalty fees of \$1,480.11.

During the discussion with the mobile home owner, Administration was informed that the owner has not received correspondence from the Town, but that a letter was sent to the Town from the legal representative acting on behalf of the owner when the mobile home was purchased. Upon investigation of the matter it was discovered the letter from the lawyer advising of the ownership change was located on the Town's file, however it was not updated in the Town's billing system. This error resulted in the Town not having the current owner listed in its accounting system.

The owner has submitted a formal request to have the penalties in the amount of \$1,480.11 waived, as there was an administrative error on the part of the Town.

Recognizing that there was an administrative error, the *Municipal Government Act* was reviewed to determine the authority that Administration has to deal with the matter. The relevant information is found in sections 330, 333(1), and 347(1). Administration has the ability to correct the current year of taxes only and prepare an amended tax notice. As the Tax Roll is in arrears for longer than one year, it now falls under the purview of Council to make the decision; Council may consider, where equitable to do so, canceling or reducing tax arrears on file.

The information package regarding this matter is included for Council's review and consideration.

OPTIONS:

- A. That Council approve a waiver of tax penalties in the amount of \$1,480.11 for Tax Roll # **81020900**.
- B. That Council denies the request of a waiver of any tax penalties for Tax Roll # 81020900.
- C. That Council table the request for waiver of tax penalties for Tax Roll #81020900 to a future Council meeting.

MOTION:

That Council _____

Mike Flegal

FOIP Act, RSA 2000, Chapter F-25, section 17(1) & (4)

Roll# 81020900

Owner# 63583

October 17, 2016

Dear Drayton Valley Town Council,

We would like to address you all about the penalty charges on our land taxes. We would like these fees to be waived. We are more than happy to pay the taxes we owe but are unhappy about being charged for the town's mistakes. The town failed to change our ownership information when it was provided to them by our lawyer at the time of our purchase.

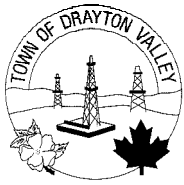
We recently were contacted on Thursday October 6th by the town to inform us that they would be sending our account (unknown to us because this was their first contact with us) to collections unless we paid it right away or set up payment plan options. We then went and talked to our lawyer who provided us with a copy of the letter sent to the town at time of ownership change. At that time I went to the town office to show it to the staff member who had called me, only to be told that the piece of paper meant nothing to them. I was informed that the staff member would talk to her boss and have them call me back. Within the hour I received a call from the same staff member I had been talking to earlier to inform me that she had checked the file and the information about change of ownership was in the file the whole time just never was changed. At that time I was informed that someone would call me to inform me of what would be happening from that point.

We went back to the town office on Thursday October 13th to find out what was going on as we had not heard from the town yet. We were informed someone would call us and let us know. We received a call today Monday October 17th informing us that we needed to write a letter to town council to request that these penalty charges be waived. We had to have the letter to the town by Tuesday October 18th if we wanted it to be addressed at the October meeting and not have to wait until the November meeting. We would like for this to be resolved quickly so we can pay our taxes and not have to think about this unfortunate event again.

The tax statement we received (still with out our name on it) was for a total of \$3,313.67. Only \$1,833.56 is actual taxes owed, \$1,480.11 is penalty charges for not being sent any tax statement from the town.

Sincerely yours,

Mike Flegal



TOWN OF DRAYTON VALLEY

BOX 6837, 5120 - 52 STREET
DRAYTON VALLEY, AB T7A 1A1

Phone: 780.514.2200 Fax: 780.542.5753

Website: www.draytonvalley.ca

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Page: 1

T A X S T A T E M E N T

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

BOX 7556
DRAYTON VALLEY AB T7A 1S7

Owner #	Roll #	Statement Date	Statement Total
63583	81020900	2016/10/07	3, 313. 67

Lot -Block -Pl an
9 -102 4388RS

Mun Addr: 5436 48 AVENUE

Invoice Date	Invoice Description	Reference	Amount
2013/01/02	Penal ty - 2013 Current Taxes 15.00 %	I nv#-0037531	240. 29
2013/04/24	2013 TAX LEVY	I nv#-0040901	485. 69
2013/07/04	Penal ty - 2013 Current Taxes 15.00 %	I nv#-0041527	72. 85
2014/01/02	Penal ty - 2014 Current Taxes 15.00 %	I nv#-0042190	360. 11
2014/05/02	2014 TAX LEVY	I nv#-0045646	496. 59
2014/07/04	Penal ty - 2014 Current Taxes 15.00 %	I nv#-0046313	74. 49
2015/01/05	Penal ty - 2015 Current Taxes 15.00 %	I nv#-0047031	259. 50
2015/05/06	2015 TAX LEVY	I nv#-0050564	483. 93
2015/07/06	Penal ty - 2015 Current Taxes 15.00 %	I nv#-0051219	72. 59
2016/01/04	Penal ty - 2016 Current Taxes 15.00 %	I nv#-0052008	381. 91
2016/05/12	2016 TAX LEVY	I nv#-0055692	367. 35
2016/07/06	Penal ty - 2016 Current Taxes 5.00 %	I nv#-0056515	18. 37

Account Balance			
Current	1 Year Arrears	2 Year & Up	Balance Due
767. 63	816. 02	1, 730. 02	3, 313. 67



Box 6837, 5120 - 52 Street
Drayton Valley, AB T7A 1A1

Owner #	Roll #	Statement Date	Statement Total
63583	81020900	2016/10/07	3, 313. 67

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

BOX 7556
DRAYTON VALLEY AB T7A 1S7

CAROL LAPOINTE PROFESSIONAL SERVICES

Box 6509 (5108 – 53rd Street), Drayton Valley, Alberta T7A 1R9
Telephone: (780) 542-1571 Fax: 542-7205 email: Carol@clpsdv.ca

February 25, 2009

By hand

Town of Drayton Valley
Drayton Valley, Alberta

Dear Marc:

RE: #5436 – 48 Avenue, Drayton Valley – Roll No. 810209.00

Please be advised the above-cited property was **sold** to:

Michael Flegal and Katrina Seehaver

FOIP Act, RSA 2000, Chapter F-25, section 17(1) & (4)



effective February 25, 2009

I have also enclosed payment for 2008 taxes in the amount of \$1807.69

I look forward to a receipt in due course.

Sincerely,

FOIP Act, RSA 2000, Chapter F-25, section 17(1) & (4)



for Carol Lapointe
enc.





TOWN OF DRAYTON VALLEY

780-514-2200 Tel.
780-542-5753 Fax.
5120 - 52 St., Box 6837
DRAYTON VALLEY, ALTA.
CANADA T7A 1A1

Page 87 of 137

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

Paid On Behalf Of:
CAROL LAPOINTE PROF SERVICES
163583

0000000000239695
OFFICIAL RECEIPT NUMBER

Feb 25, 2009

DATE:

Item Description	Price	Qty	Extended
Payment: TAX 810209.00 P - Annual Tax Run For 200	525.32	1	525.32
Payment: TAX 810209.00 P - Tax Penalty Run	78.80	1	78.80
Payment: TAX 810209.00 P - Tax Penalty Run	203.57	1	203.57
Item Total			807.69
Total Due			807.69
Total Tendered			807.69
Change Due			0.00
Taxes Balance:			0.00
Utility Balance:			0.00

DUPLICATE

effective February 25, 2009

I have also enclosed payment for 2008 taxes in the amount of \$1807.69

I look forward to a receipt in due course.

Sincerely,

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

for: Carol Lapointe
enc.



AGENDA ITEM: 7.7	Arts and Culture Policy A-05-16
Department:	Administration
Presented by:	Councillor Nadeau
Support Staff:	Chandra Dyck, Legislative Services Coordinator

BACKGROUND:

Administration has prepared the attached Arts and Culture Policy A-05-16 for Council consideration. The Policy was drafted in recognition that arts, culture, and heritage:

- are key components to the vitality and identity of our community;
- contribute to community wellness and sustainability;
- foster civic pride;
- encourage innovation and entrepreneurship;
- strengthen education; and
- further economic development,


The attached Policy complies with the principles of the recently adopted Recreation and Culture Master Plan and is intended to foster the implementation of arts, culture, and heritage from a municipal perspective and in municipal facilities.

OPTIONS:

1. That Council approve the Arts and Culture Policy A-05-16, as presented.
2. That Council approve the Arts and Culture Policy A-05-16 with amendments to_____.
3. That Council table the Arts and Culture Policy A-05-16 to allow Administration to make amendments to the proposed Policy.
4. That Council refuse the Arts and Culture Policy A-05-16, as presented.

MOTION:

That Council _____.

Subject:	Arts and Culture Policy	Policy No.:	A-05-16	
Department:	Administration			
Approval Date:		Review Date:		
Associated Policies:				

Arts and Culture Policy

Purpose

The Town of Drayton Valley (hereinafter referred to as the “Town”) recognizes that arts and culture are key components to the vitality and identity of our community. A strong arts and culture sector contributes to community wellness and sustainability, fosters civic pride, encourages innovation and entrepreneurship, strengthens education, embraces heritage, and furthers economic development. Culture is internationally recognized as one of the four pillars of community sustainability, alongside the environment, the economy and the social sphere.

The purpose this Policy is to:

- a. promote community access to arts and culture;
- b. champion excellence in cultural and artistic endeavours;
- c. promote the important role of arts and culture in community well-being, economic vitality, and quality of life and place; and
- d. promote the use of public art.

Public art is considered to be a key component to the attractiveness of Town, demonstrates the character of our Town, and is a reflection of our support for a vibrant cultural and artistic community. Public art contributes to a visually dynamic environment, creating public spaces that celebrate, engage and stimulate.

The cultural expression of Drayton Valley is one that embraces our heritage and strives to preserve it and encourages collaboration to embrace and enhance the artistic, ethnic, and literary expressions of our community. Our natural environment is a key element of Drayton Valley’s cultural expression and includes our parks, trails, botanical gardens

Subject:	Arts and Culture Policy	Page:	2 of 7
Department:	Administration		
Approval Date:		Review Date:	

and diverse landscape. Libraries and museums are also key contributors of our cultural expression as they support cultural heritage communication and assist in ensuring the memory of the community of Drayton Valley.

General Policy

1. The Town will, through the implementation of the Arts and Culture Strategy attached hereto as Schedule “A” and forming part of this Policy:
 - 1.1 preserve, promote, and improve the integrity of arts, culture and heritage in the Town;
 - 1.2 foster the development of community-based cultural activities and events by encouraging and supporting non-profit arts and culture societies;
 - 1.3 support the collection, preservation, and display of historically significant archival material and artifacts;
 - 1.4 include an art, culture, and heritage perspective in the planning of municipal facilities, and encourage such inclusion when approving private corporate developments;
 - 1.5 ensure that arts and culture are considered an integral part of the Town’s strategic plans and activities;
 - 1.6 ensure that a variety of artistic and cultural activities and services are available and accessible to all residents;
 - 1.7 provide policy direction to help define specific roles, responsibilities, and relationships between the Town and the community with respect to the planning, provision, and financing of art and culture services in the Town;
 - 1.8 fully integrate culture into all aspects of the Town’s planning and decision making activities; and
 - 1.9 encourage and stimulate public and private interest and support for arts and culture to ensure the long-term viability of existing and new resources.

Subject:	Arts and Culture Policy	Page:	3 of 7
Department:	Administration		
Approval Date:		Review Date:	

2. Installation and use of public art serves to support the acquisition, installation, maintenance, management, and programming of public art for the Town. The Town is committed to building the required internal capacity and to provide appropriate financial resources to facilitate the successful implementation of this Policy. Public art:
 - 2.1 supports and improves the livability and attractiveness of the Town;
 - 2.2 increases public awareness and appreciation of the arts;
 - 2.3 stimulates the growth of the arts; and
 - 2.4 strengthens and enhances the cultural fabric of the Town by celebrating our diverse cultural character and living heritage by providing public art opportunities accessible to all.

Definitions

3. Within this Policy the following shall apply:
 - 3.1 *art* shall not be defined so as not to unintentionally restrict the expression or application of human creative skill and imagination and its various forms;
 - 3.2 *culture* shall not be defined, so as to avoid unintended exclusion of manifestations of human intellectual achievement
 - 3.3 *public art* refers an artistic endeavour produced for decorative or functional purposes. Public art is displayed in public areas of buildings, parks, and streets, including but not limited to the following:
 - a. sculpture which may be freestanding, wall supported or suspended, moving, electronic in any material or combination of materials;
 - b. murals, authorized graffiti (as defined by the Town's Community Standards Bylaw) or paintings in any material or variety of materials;
 - c. earthworks, fibre works, neon, glass, mosaics, photography, prints, and calligraphy; and

Subject:	Arts and Culture Policy	Page:	4 of 7
Department:	Administration		
Approval Date:		Review Date:	

- d. fixtures such as gates, manhole covers, benches, streetlights, which may be contracted for artists for unique or limited editions such as Town anniversary commemorations.

Procedure

Town Council and Administration shall promote the arts and culture environment of the community by implementing the principles, practices, and visions set forth in the attached Arts and Culture Strategy.

Mayor

Approval Date

Subject:	Arts and Culture Policy	Page:	5 of 7
Department:	Administration		
Approval Date:		Review Date:	

SCHEDULE "A"

ARTS AND CULTURE STRATEGY

Guiding Practices

1. The Town will support arts and culture through:

1.1 Integration

Goal: The development of arts and culture will be considered an integral part of the Drayton Valley municipal strategic plans and activities to maximize the contribution of arts and culture.

Strategies:

- Council shall facilitate, integrate, and consider the role of culture and the arts when engaged in operational strategic planning for the Town.
- Council shall encourage that arts and culture play a more proactive role in Town planning and community development.
- Council will recognize that culture, arts, and heritage contribute significantly to the Town's attractiveness to new investors, residents, and visitors, and should be recognized as integral parts of economic development and planning.

1.2 Champion

Goal: To champion culture, arts, and heritage by providing leadership in raising awareness of the artistic, heritage, and cultural sectors and their roles and values in the community.

Strategies:

- Council shall investigate funding opportunities in partnership with other levels of government and the private sector.
- Council should consider, subject to needs analysis and feasibility, the development, support, and accessibility of cultural spaces in municipal facilities.
- Council should encourage and enable community groups to fulfill their cultural and artistic service to the community.

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Department:	Administration		
Approval Date:		Review Date:	

- Council should nurture and empower youth-led cultural initiatives.
- Council should encourage the preservation of our built and natural environments.

Town Commitments

2. Arts and culture are shared passions and responsibilities among the Town and its community and business partners. Within the Town we will integrate culture across all municipal departments through:
 - 2.1 Planning and Policy: We will take culture into account in developing and monitoring plans and policies in such areas as land use, economic development, community programs and services, and public works.
 - 2.2 Funding and Investment: With a commitment to the effective and sustainable use of Town resources, we will seek to increase our investment and encourage our community and business partners to do the same.
 - 2.3 Partnerships and Capacity Building: We will foster and build partnerships with the community and business partners.
 - 2.4 Communications: We will communicate the importance of arts, culture and heritage throughout the corporation.
 - 2.5 Program Delivery: We will strive for excellence in the delivery of cultural programs and services.

Subject:	Arts and Culture Policy	Page:	7 of 7
Department:	Administration		
Approval Date:		Review Date:	

Public Art

3. Vision and Values: The inclusion of public art furthers the value and promotion of arts, culture and heritage in the Town for residents by participating in and celebrating local artists and their contributions to enhancing the artistic and cultural fabric of the Town.
4. Our Commitments
 - 4.1 Within the Town we will support the inclusion and promotion of public art through:
 - a. Planning and Policy: We will take public art into account in developing and monitoring plans and policies in such areas as land use, economic development, community programs and services, and public works.
 - b. Funding and Investment: With a commitment to the effective and sustainable use of Town resources and facilities, we will seek to increase our investment and encourage our community, our business partners, and ourselves to do the same.
 - c. Partnerships and Capacity Building: We will foster and build partnerships with the community and business partners.
 - d. Communications: We will communicate the importance of public art throughout the corporation.

		SECTION:	
AGENDA ITEM: 7.8	Subdivision Application DV/16/01 Within SW17-49-7-W5		
Department:	Engineering & Development		
Presented by:	Councillor Long		
Support Staff:	Ron Fraser, Director of Engineering and Development		

At the August 3, 2016, Regular Meeting of Council, Administration presented Council with a request for subdivision for a commercial parcel of land located within SW 17-49-7-W5. The matter was tabled at that meeting to allow Administration to obtain the answers to Councils' questions regarding the necessity and longer term desirability of 61st street continuation as a connection between 50th Avenue and Power Centre Boulevard (52nd Avenue).

Background

West Central Planning Agency received an Application to subdivide a 3.87 acre lot from the remainder of the quarter section within SW 17-49-7-W5. The property is currently zoned as C2 (General Commercial District). Currently there are two parcels of land that are known as the remainder of the SW 17-49-7-W5. The purpose of this Application is to subdivide this parcel out from the remainder of the the SW 17-49-7-W5 and provide it with its own legal description.

West Central Planning Agency conducted a site visit on June 28, 2016. These lands are vacant except for a small metal building located on site.

Comments

Currently, neither the existing Power Centre Area Structure Plan (Bylaw No. 2004/14/D) nor the Municipal Development Plan (Bylaw No. 2012/27/D) Map 8 shows the future extension of 61st Street from 50th Avenue to Power Center Boulevard. Administration conducted a site visit on August 25, 2016, and determined that an extension of 61st Street would not be feasible to connect to Power Centre Boulevard (otherwise known as 52nd Avenue), as there would be visibility issues resulting due to its location on a curve, as well as the proximity to existing intersections. The existing 61st Street is only to provide access to Lot 2 (Alberta Energy Resources), Lot 11 (Lubers Express), Lots 1-5 (previously Lydell Logging), and a portion of the remainder of SW 17-49-7-W5.

In speaking with the applicants, there are no immediate plans to develop this parcel of land. Currently the land is occupied by an active wellsite, which would need to be reclaimed prior to any development taking place. Although there are no plans for development in the near future, this has given Administration the opportunity to not only look at 61st Street as it relates to the connectivity to Power Center Boulevard, but also the Area Structure Plan and its contents with regards to any potential deficiencies as it relates to the comprehensive transportation network.

No comments or concerns have been received from other agencies, utilities, or adjacent landowners. Alberta Transportation has no objection as indicated in their letter April 27, 2016, and authorizes the Subdivision Authority to grant a variance to the proposed subdivision.

Reserves

Reserves are owed and have been deferred to the remainder of the unsubdivided quarter section

by Caveat in 2008. It is recommended that the Caveat stays with the remainder (being the northwest portion of the quarter section) and be discharged from the proposed lot.

The proposed subdivision complies with the Land Use Bylaw, Power Centre Area Structure Plan, as well as the Municipal Development Plan. West Central Planning Agency recommends approval of Subdivision Application DV/16/01, subject to seven conditions as outlined below in Option 1.

OPTIONS:

- 1: That Council approves Subdivision Application DV/16/01 subject to the seven conditions noted below:
 1. The Developer is to engage an Alberta Land Surveyor to prepare a Plan of Subdivision for registration at Land Titles Office based on the attached subdivision drawing dated April 9, 2016. The Developer shall instruct the Surveyor to use the Town's block numbering system.
 2. The Developer is to enter into and fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the *Municipal Government Act*. This Agreement must include but is not limited to:
 - a. construction of all necessary approaches, drainage ways, water and sewer lines, and other utilities to serve the proposed lot. The Development Agreement will specify the standards of these improvements.
 3. The Developer is to pay any off-site levies required by the Town of Drayton Valley's Bylaw.
 4. The Developer is to contact local power and gas companies to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangements have been made.
 5. The Developer is to pay any outstanding taxes owing on the property to the Town.
 6. The Developer is to pay an endorsement fee of \$200 to West Central Planning Agency when the Plan of Subdivision is submitted for endorsement.
 7. The Developer is to pay all reserves that are currently owing. The amount owing was deferred on the property under Caveat Registration # 082 514 308 on November 25, 2008, and will remain on the unsubdivided portion of the quarter section.
2. That Council refuse Subdivision Application DV/16/01.
3. That Council table Subdivision Application DV/16/01 to a future Council meeting.

Recommendation: Administration recommends Council approval of Subdivision Application DV/16/01 with the seven conditions as outlined above in Option 1.

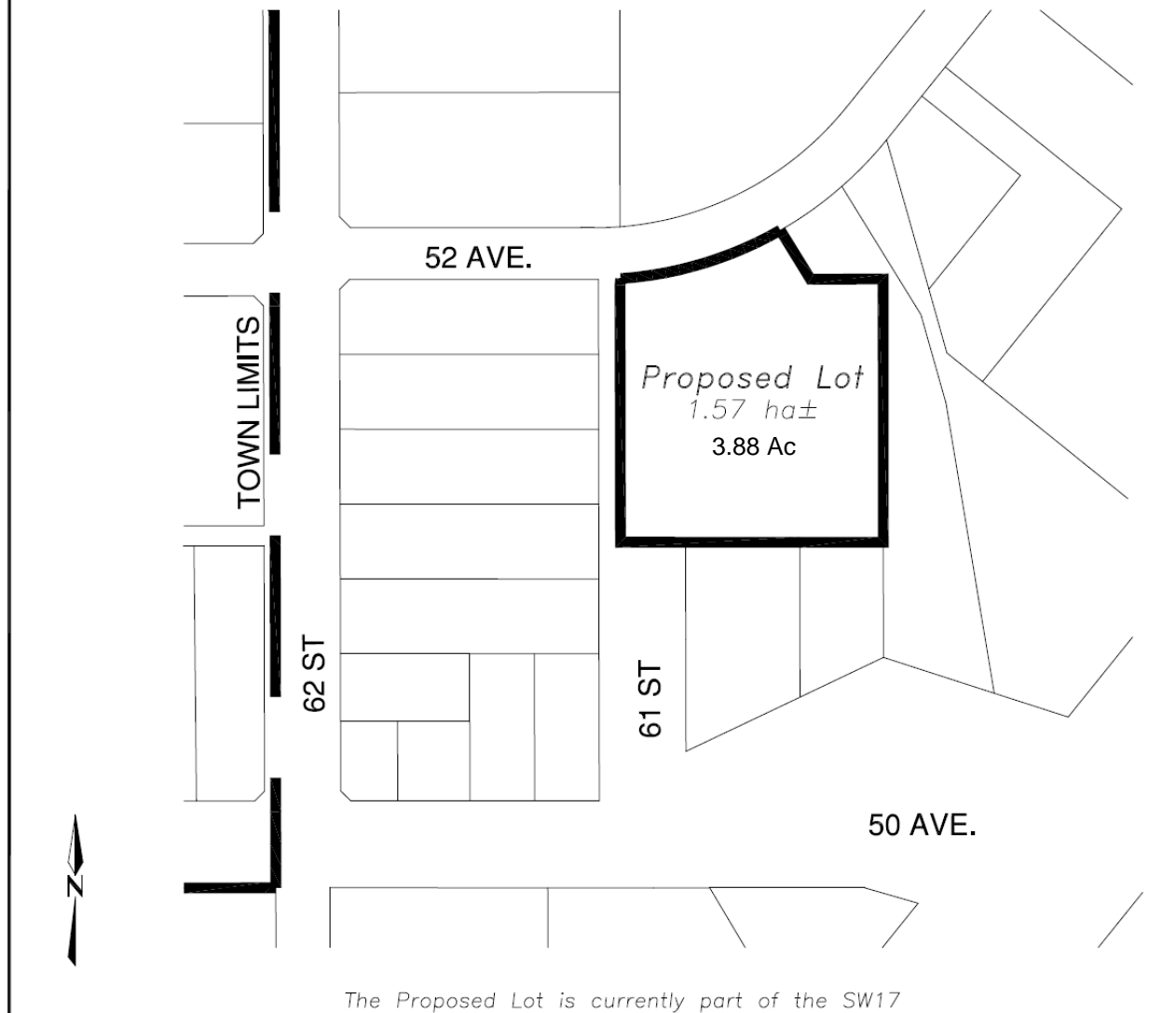
MOTION

That Council take from the table "Subdivision Application DV/16/01".

That Council _____ Subdivision Application DV/16/01...

Proposed Subdivision in the
Town of Drayton Valley

SW17-49-7 W5



Registered Owner(s): Drayton Valley Investments Ltd.

 denotes titled area

File: DV/16/01

Drawn: April 9, 2016

Revised:

WEST CENTRAL PLANNING AGENCY

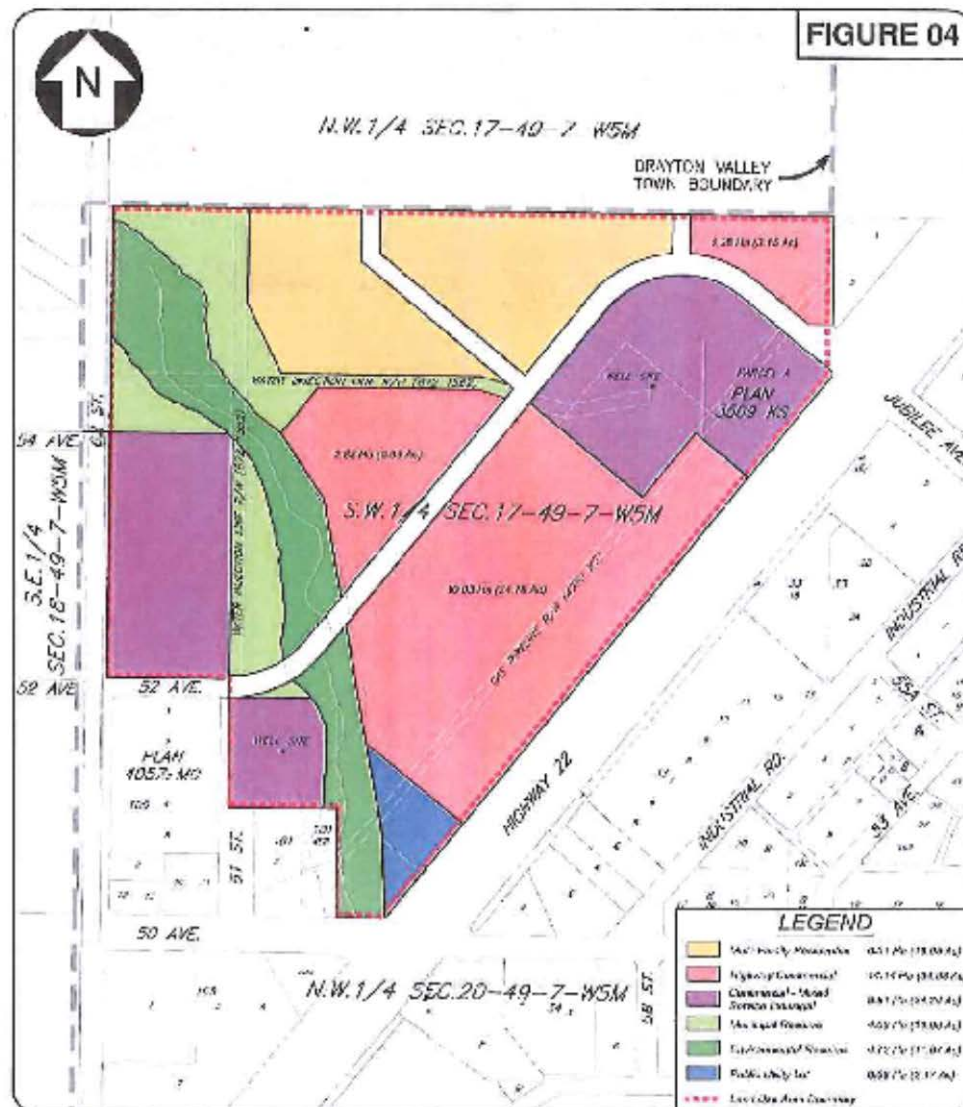
Suite 101, 5111 - 50th Avenue Wetaskiwin, AB T9A 0S5
 Phone 780-352-2215 Fax 780-352-2211 Email admin@westcentralplanning.ca Web Site: www.WestCentralPlanning.ca



Land Use Zoning Map



C2 – General Commercial District

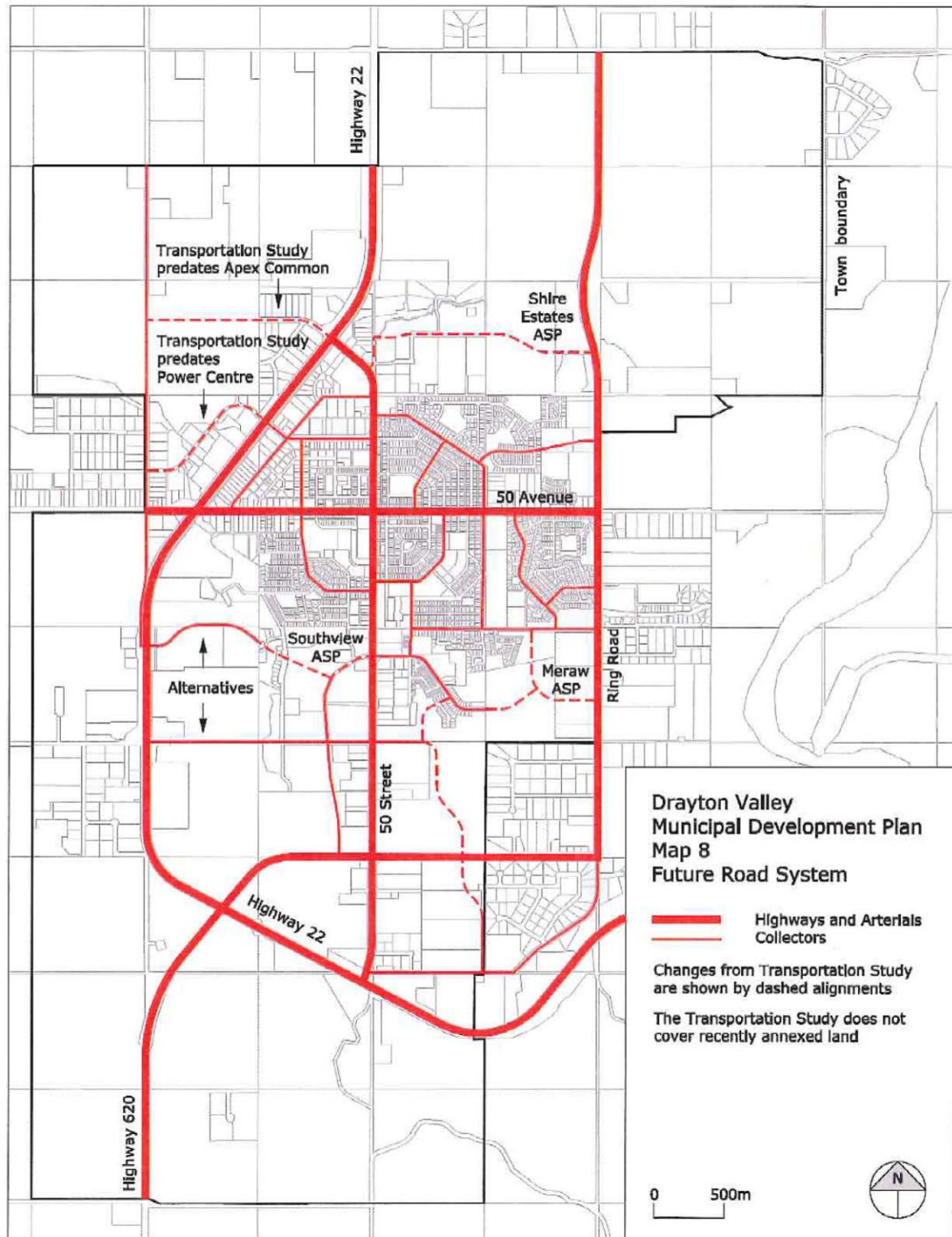


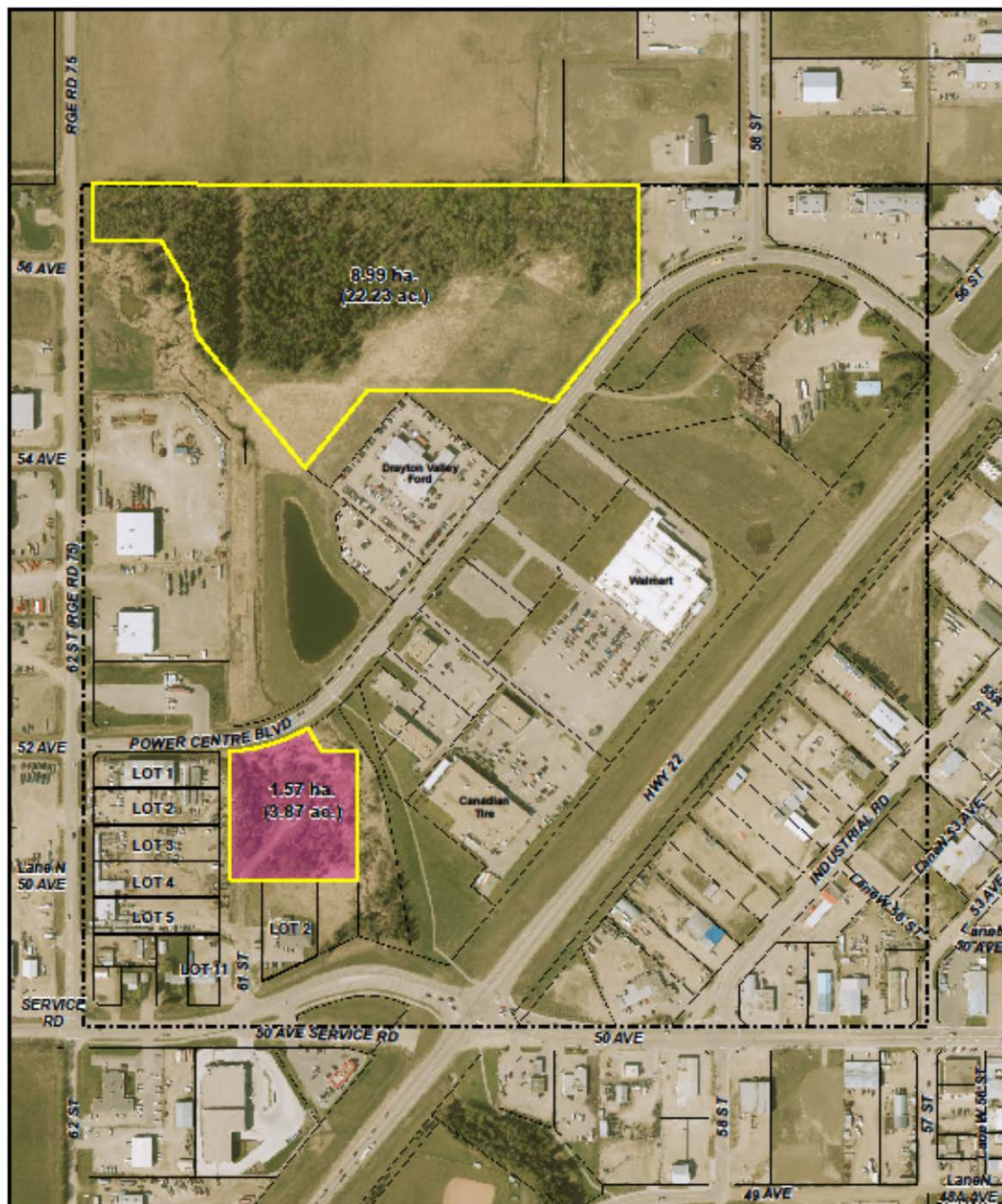
TRANS AMERICA GROUP
DRAYTON VALLEY, ALBERTA
THE
POWER CENTRE
DRAYTON VALLEY
CONCEPT
LAND USE PLAN

DURRANCE DURRANCE & ASSOCIATES LIMITED

DESIGNED BY:	HSZ	JOB NUMBER:	50296
DRAWN BY:	RCG		
CHECKED BY:	HSZ	DRAWING NUMBER:	FIGURE 04
DATE:	03/05/21		

LAST EDIT DATE: 04/05/14





- Legend**
- Proposed Subdivision
 - Remainder Parcel for Subdivision
 - Quarter Section Boundary

**Proposed Subdivision Sketch
within SW 1/4 Sec. 17, Twp 49, Rge 7, W5M.**

0 50 100
Metres
Scale: 1:5000


 September 18, 2018
 This map is for advisory purposes only and does not replace a legal land survey. It is based on data sources deemed reliable but the Town of Drayton Valley is not responsible for errors or omissions.



North Central Region
Stony Plain Office

Room 223, 4709-44 Ave, Prov. Bldg.
Stony Plain, Alberta
Canada T7N 1N4
Toll-Free Connection

Telephone 780/963-5711
Fax 780/963-7420
Web: www.transportation.alberta.ca
Dial 310-0000

April 27, 2016

File: 2512/SW 17-49-07-5
SA File: DV/16/01

Town of Drayton Valley
c/o West Central Planning Agency
#105, 5111 – 50th Avenue
Wetaskiwin, AB,
T9A 0S5

Dear Sir or Madam:

**RE: Proposed Commerical Subdivision, in SW 17-49-07-W5M, Adjacent to Highway 22,
Town of Drayton Valley**

This will acknowledge receipt of your circulation regarding the above noted proposal, which must meet the requirements of Section 14 of the Subdivision and Development Regulation, due to the proximity of Highway 22. Highway 22 at this location is being protected to a multi-lane highway standard.

This proposal to create 1 additional commercial lot does not appear to change the previously approved density appreciably. Therefore although it does not appear to meet the requirements of Section 14 of the Subdivision and Development Regulation, in this instance, Alberta Transportation hereby authorizes the Subdivision Authority to grant a variance to Section 14 of the Regulation.

Please contact the undersigned at 780-963-5711 should you have any concerns.

Yours truly,

A handwritten signature in cursive script, appearing to read "P. Urban".

Patty Urban
Development and Planning Technologist

PU/

RECEIVED MAY 02 2016

Information Items

10.0 Information Items

Pages 105-137

10.1. Economic Development Committee Meeting Notes – July 20, 2016, and September 21, 2016	106-109
10.2. Brazeau Seniors Foundation Special Meeting Minutes – August 4, 2016	110-117
10.3. Councillor Wheeler's AUMA Conference Report	118
10.4. Child Operational Board Minutes – June 21, 2016	119-121
10.5. Proclamation: Alberta Foster and Kinship Caregiver Week 2016	122
10.6. Sustainability Committee Meeting Notes – August 12, 2016, and September 23, 2016	123-127
10.7. STAR Catholic Board Highlights October 2016	128
10.8. Childcare Operational Board Minutes – June 2016	129-131
10.9. Drayton Valley Brazeau County Fire Services – September Stats	132-133
10.10. Traffic Advisory Committee Notes – August and September 2016	134-137

MOTION:

I move that Town Council accept the above items as information.



Economic Development Committee Meeting
Wednesday, July 20, 2016, 10:00 a.m. – 3:00 p.m.
Town of Drayton Valley Conference Room #1

Meeting Notes

Present: Councillor Nicole Nadeau, Councillor Graham Long, Eric Burton, Sabine Larcher
Absent: Mayor Glenn McLean (Ex Officio), Dwight Dibben

1.0 Call to Order

Councillor Nadeau called the meeting to order at 10:08 a.m.

2.0 Additions or Deletions to Agenda

No items were added to the agenda.

3.0 Adoption of Agenda

The Agenda was approved.

4.0 Approval of June 21, 2016, Committee Meeting Notes

Councillor Long moved to approve the June 21, 2016, Committee Meeting Notes as presented.
Carried

5.0 Discussion Items

5.1 Discussion

The Committee discussed:

- Opportunities of the Water Treatment Plant
- Local economy
- Business incubation
- Provincial and regional economic development partnerships and networks (REDAs)
- Developers incentives
 - The Committee recommended adding the item “Developer Incentives Conversation” to the agenda of the Governance & Priorities meeting on August 3rd.

Councillor Nadeau left the meeting 10:37 am.

Councillor Nadeau returned to the meeting at 10:44 am

Councillor Nadeau called a break at 11:17 am.

Councillor Nadeau reconvened the meeting at 11:23 am.

*Economic Development Committee Meeting**July 20, 2016*

5.2 Canadian Community Economic Development Network – ECONOUS 2016 Conference

Mr. Burton provided a review of the ECONOUS Conference in Montreal he recently attended. Mr. Burton advised of EDAC's conference at the end of October. The Committee agreed to add the item "indigonomics" to the next committee meeting agenda.

5.3 Chamber of Commerce

Mr. Burton advised of the letter of request from the Chamber of Commerce. Mr. Burton further advised that the Chamber of Commerce is approaching businesses to be published in a Community Profile/Business Directory.

Councillor Nadeau called a break at 12:21 pm.

Councillor Nadeau reconvened the meeting at 12:50 pm.

5.4 Finance & Investment Roundtable

Mr. Burton debriefed the Committee on the Finance & Investment Roundtable that was hosted for local entrepreneurs on June 23. A next roundtable focusing on the real estate industry is in planning.

a. Community Foundation

Councillor Long informed the Committee about funding opportunities through the Drayton Valley Community Foundation.

6.0 Other Business

Councillor Long advised of the federal NSERC grant program.

The Committee further discussed the Downtown Revitalization project and the opportunities with the upcoming Tour of Alberta.

Councillor Nadeau called a break at 1:53 pm.

Councillor Nadeau reconvened the meeting at 2:00 pm.

Councillor Nadeau informed the Committee about Augustana's Sustainable Economics course that she attended on June 23.

7.0 Information items

There were no information items discussed.

8.0 Items for Next Meeting

- Indigonomics
- Tourism

9.0 Next Meeting Date

September 21, 2016, 10:00am-3:00pm, Boardroom 1

10.0 Adjournment

The meeting was adjourned at 2:27 p.m.



Economic Development Committee Meeting
Wednesday, September 21, 2016, 10:00 a.m. – 3:00 p.m.
Town of Drayton Valley Conference Room #1

Meeting Notes

Present: Councillor Nicole Nadeau, Councillor Graham Long, Eric Burton, Tyler Russell, Sabine Larcher

Absent: Mayor Glenn McLean (Ex Officio), Dwight Dibben

1.0 Call to Order

Councillor Nadeau called the meeting to order at 10:03 a.m.

2.0 Additions or Deletions to Agenda

No items were added to the agenda.

3.0 Adoption of Agenda

The Agenda was approved.

4.0 Approval of July 20, 2016, Committee Meeting Notes

The July 20, 2016, Committee Meeting Notes were reviewed.

5.0 Discussion Items

5.1 Real Estate Roundtable Debrief

Mr. Burton debriefed the Committee on the Real Estate Roundtable that took place on September 15, 2016, at the Clean Energy Technology Centre. The Committee discussed local entrepreneurship, business permits, tools for new entrepreneurs, and planned events in the Economic Development department.

Councillor Nadeau called a break at 11:08 am and reconvened the meeting at 11:12 am.

Councillor Nadeau asked Mr. Burton and Mr. Russell to bring recommendations to the next meeting regarding a visual campaign focusing on Economic Development and entrepreneurship in Town.

5.2 Small Business Week Luncheon

Mr. Burton advised that a Small Business Luncheon is planned for October 17, 2016, during the annual Small Business Week. He added that BDC is providing financial support to the event and will be present at the event as well.

*Economic Development Committee Meeting**September 21, 2016*

The Committee discussed youth engagement in entrepreneurship and Councillor Nadeau agreed to explore the program Junior Achievers.

Councillor Nadeau called a break at 11:45 am and reconvened the meeting at 12:08 pm.

5.3 Tourism

Councillor Nadeau explained that the role of the Tourism Authority Committee was recently discussed as the organizational meeting and re-evaluation of the committee structure are coming up.

The Committee discussed tourism as potential area of growth and the Town's opportunities in tourism. Mr. Burton advised of a Tourism Roundtable that is in planning.

6.0 Other Business**6.1 CCEDNET Conference 2016 Debrief - #Indigenomics**

Mr. Burton informed the Committee about the course on Indigenomics that he attended at the CCEDNET Conference.

Councillor Nadeau left the meeting at 1:01pm and Councillor Long took over chairing the meeting.

Councillor Nadeau returned to the meeting at 1:09 pm.

The Committee discussed previous meetings with First Nations. Councillor Nadeau provided information from the recent meeting of the AUMA Committee for Status of Women.

7.0 Information items

There were no information items discussed.

8.0 Items for Next Meeting

- Tourism

9.0 Next Meeting Date

October 11, 2016, 12:00pm-3:00pm, Boardroom 1

10.0 Adjournment

The meeting was adjourned at 1:32 p.m.



Brazeau
Seniors Foundation

5208 – 47 Ave Drayton Valley, AB T7A 1N7
Phone: (780) 542 – 2712
Fax: (780) 542 – 2765
E-mail: bsf@telusplanet.net

SPECIAL MEETING OF THE BOARD OF DIRECTORS
Shangri-La Lodge, Drayton Valley
August 4, 2016
8:00 am

ATTENDANCE:

Directors Present:

Jeannette Vatter, Chairperson
Brandy Fredrickson,
Shirley Mahan
Donna Gawalko

Member at Large – Drayton Valley
Town of Drayton Valley
Brazeau County
Member at Large – Brazeau County

Directors Absent:

Janet Young, Vice-Chairperson

Village of Breton

Administration Present:

Stella Keller

Chief Administrative Officer

1.0 CALL TO ORDER

J. Vatter called the meeting to order at 8:00 a.m.

Stella Keller, Chief Administrative Officer, was asked to join the meeting at 8:30 a.m.

Members were informed that this Special Meeting was call in order to discuss an email that had been received.

The decision of the Board was to seek legal advice. No further action was taken.


Chief Administrative Officer


Board Chair



Brazeau
Seniors Foundation

5208 – 47 Ave Drayton Valley, AB T7A 1N7
Phone: (780) 542 – 2712
Fax: (780) 542 – 2765
E-mail: bsf@telusplanet.net

SPECIAL MEETING OF THE BOARD OF DIRECTORS
Shangri-La Lodge, Drayton Valley
August 22, 2016
11:00 am

ATTENDANCE:

Directors Present:

Jeannette Vatter, Chairperson
Brandy Fredrickson,
Shirley Mahan
Donna Gawalko

Member at Large – Drayton Valley
Town of Drayton Valley
Brazeau County
Member at Large – Brazeau County

Directors Absent:

Janet Young, Vice-Chairperson

Village of Breton

Administration Present:

Stella Keller

Chief Administrative Officer

1.0 CALL TO ORDER

J. Vatter called the meeting to order at 10:52 a.m.

Members were informed that this Special Meeting was call in order to discuss the legal advice received.

Donna Gawalko moved we go "In Camera" at 10:52 a.m.

Stella Keller, Chief Administrative Officer, was asked to join the meeting at 11:30 a.m.

Brandy Fredrickson moved we come out of "In Camera" at 12:05 p.m.


A handwritten signature in black ink, located in the bottom right corner of the page. The signature is stylized and appears to be the name of one of the individuals mentioned in the document.

Minutes of Regular Board Meeting
August 22, 2016
Page 2 of 2

Donna Gawalko moved we go "In Camera" at 12:33 p.m.

Brandy Fredrickson moved we come out of "In Camera" at 1:33 p.m.

No further action was taken.



Chief Administrative Officer



Board Chair



Brazeau
Seniors Foundation

5208 – 47 Ave Drayton Valley, AB T7A 1N7
Phone: (780) 542 – 2712
Fax: (780) 542 – 2765
E-mail: bsf@telusplanet.net

MEETING OF THE BOARD OF DIRECTORS
Shangri-La Lodge, Drayton Valley
July 15, 2016
10:00 am

ATTENDANCE:

Directors Present:

Jeannette Vatter, Chairperson
Brandy Fredrickson,
Shirley Mahan
Donna Gawalko

Member at Large – Drayton Valley
Town of Drayton Valley
Brazeau County
Member at Large – Brazeau County

Directors Absent:

Janet Young, Vice-Chairperson

Village of Breton

Administration Present:

Stella Keller
Cindy Trudgian

Chief Administrative Officer
Executive Assistant

1.0 CALL TO ORDER

J. Vatter called the meeting to order at 10:00am

2.0 AGENDA


2.1 ADDITIONS TO THE AGENDA

6.1.1.2 Brazeau Foundation Website

6.1.1.3 Provincial Government F.O.I.P Request

6.1.1.4 Wishing Well Resident Concerns

8.1 Correspondence Re: Application for Accommodation at Spruce View Court



8.2 Correspondence; From Shannon Marchand

2.2 APPROVAL OF AGENDA

Resolution #16-07-01: Moved by D. Gawalko to approve the agenda with additions.

Motion ...Carried Unanimously

3.0 APPROVAL OF MINUTES

3.1 MINUTES FROM THE MAY 31, 2016 REGULAR BOARD MEETING

Resolution #16-07-02: Moved by S. Mahan to approve the minutes of the May 31, 2016 Regular Board Meeting.

Motion ...Carried Unanimously

3.2 BUSINESS RISING OUT OF THE MINUTES

None at this time

4.0 FINANCIAL

4.1 FINANCIAL REPORTS - Foundation

4.1.1 Foundation Payable Disbursements for May and June 2016

Resolution #16-07-03: Moved by B. Fredrickson to accept the Payable Disbursements as information.

Motion ...Carried Unanimously

4.1.1.1 Visa Payable for April and May 2016

Resolution #16-07-04: Moved by D. Gawalko to accept the Visa Payable as information.

Motion ...Carried Unanimously

4.1.2 Foundation Balance Sheet as of June 30, 2016

Resolution #16-07-05: Moved by S. Mahan to accept the Balance Sheet as information.

Motion ...Carried Unanimously

4.1.3 Foundation Financial Statements to June 30, 2016

4.1.3.1 Central Services/Lodge

Resolution #16-07-06: Moved by B. Fredrickson to accept the Central Services Lodge Financial Statements as information.



Motion ...Carried Unanimously

4.1.3.2 Provincial Housing Units

Resolution #16-07-07: Moved by D. Gawalko to accept the Provincial Housing Units Financial Statements as information.

Motion ...Carried Unanimously

4.2 FINANCIAL REPORTS – Urban Housing

4.2.1 Urban Housing Payable Disbursements for the month of May and June 2016.

4.2.2 Urban Housing Balance Sheet as of June 30, 2016

4.2.3 Urban Housing Financial Statements to June 30, 2016

Resolution #16-07-08: Moved by B. Fredrickson to accept the Urban Housing Payable Disbursements, Balance Sheets and Financial Statements as information.

Motion ...Carried Unanimously

4.3 BOARD MEMBER EXPENSE

4.3.1 Board Member Expenses for May and June 2016

Resolution #16-07-09: Moved by D. Gawalko to approve the Board Member Expenses for May and June 2016, in the amount of \$2519.74.

Motion ...Carried Unanimously

5.0 OLD BUSINESS

None at this time

6.0 REPORTS

6.1 OPERATIONS REPORT

6.1.1 Operation's Report

Operations Report was verbally reviewed by S. Keller.

6.1.1.1 Under Age Applicants

An underage application for the Shangri-La Lodge was brought to the Board for review and approval as per policy.

A handwritten signature in the bottom right corner of the page, appearing to be 'afw' followed by a large 'X' or 'K'.

Resolution #16-07-10: Moved by D. Gawalko to approve the underage application for the Shangri-La Lodge.

Motion ...Carried Unanimously

6.1.1.2 Brazeau Foundation Website

The Board was able to view the website that F. Julien has been working on. They were impressed with what they saw. The website will soon be up and running.

6.1.1.3 Provincial Government F.O.I.P Request

Alberta Seniors and Housing received a FOIP request for records related to core need income thresholds. We gave permission for disclosure of an email exchanged with Seniors and Housing.

6.1.1.4 Wishing Well Resident Concerns

J. Vatter met with three residents of Wishing Well. They voiced some concerns they had. A written response will be prepared and sent to all residents.

Resolution #16-07-11: Moved by B. Fredrickson to accept the Operations Report as information.

Motion ...Carried Unanimously

6.1.2 Vacancy Report

Resolution #16-07-12: Moved by S. Mahan to accept the Vacancy Report as information.

Motion ...Carried Unanimously

6.1.3 In-Private Session

Resolution #16-07-13: Moved by S. Mahan to go in-private to discuss personnel matters at 12:14pm.

Motion ...Carried Unanimously

C. Trudgian left meeting at 12:14

C. Trudgian returned to meeting at 1:13

Resolution #16-07-14: Moved by D. Gawalko to come out of private at 1:13pm.

Motion ...Carried Unanimously

7.0 NEW BUSINESS

A handwritten signature in black ink, appearing to be 'J. Vatter', is located in the bottom right corner of the page.

None at this time

8.0 CORRESPONDENCE

- 8.1 To:** Letter in response to denied application for accommodation at Spruce View Court (June 6, 2016)
- 8.2 From:** Shannon Marchand, Deputy Minister – Fort McMurray Wildfire Assistance (June 23, 2016) email

Resolution #16-07-15: Moved by B. Fredrickson to accept the correspondence as information.

Motion ...Carried Unanimously

9.0 FUTURE MEETING DATES

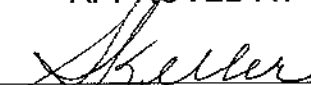
- 9.1 NEXT BSF REGULAR BOARD MEETING –Thursday, September 29, 2016** at the Lakeview Inn @ 10:00am.
- 9.2 STRATEGIC PLANNING MEETING – Thursday, September 29, 2016** following the Board Meeting at Lakeview Inn.

10.0 ADJOURNMENT


Resolution #16-07-16: Moved by B. Fredrickson to adjourn the meeting at 1:20pm.

Motion ...Carried Unanimously

APPROVED AT THE September 29, 2016 MEETING OF THE BOARD



Chief Administrative Officer



Board Chair

Conference Report

Council Member: Fayrell Wheeler

Conference/Workshop Attended: AUMA

Date of Conference: October 5-7th 2016



Information Presented:

Session 1: The updates from the AUMA committees were good. There were a few meeting council had with different ministers, we used the opportunity to convey our community interests and concerns. They were receptive and expressed interest in continued conversations as we move towards our local projects. They had group panels with 3 ministers at a time and any municipality could ask them questions. It was valuable to hear what major concerns other municipalities are having and see where we can align with other municipalities in our region to seek information on projects.

Correlation to Approved Town Plans/Policies and Council Vision

Ex. Social Development Plan (SDP), Community Sustainability Plan (CSP), Economic Development Strategy (EDS), Municipal Development Plan (MDP), Housing Index Study (HIS), Recreation & Culture Master Plan (RCP), etc.

Session 1: None

Recommendation(s) for Council consideration:

1) None

Identify Partners and/or External Resources:

For Administrative Use Only:

Date
Received:

October 12, 2016

Date
Reviewed:

Item(s) for Administration policy or procedural consideration:

1)
2)

Town of Drayton Valley
Childcare Operational Board



Tuesday, June 21st, 2016
10:00 a.m. – Boardroom 1 – Civic Centre

Minutes

THOSE PRESENT:

Honorable Mark Smith, MLA Drayton Valley/Devon
Marilyn Buchan, Committee Chair
Darlene Ferris, Community Member
Councilor Nicole Nadeau
Annette Driessen, Director of Community Services
Teresa Dunlop, Program Manager
Bernice Taylor, ECDC Program Manager
Jennifer Paterson, FDH Coordinator
Cora Appleby, Administrative Assistant
Luke Efrid, Summer Programming Facilitator

1. Call to Order

The meeting was called to order at 10:02am by Chair Marilyn Buchan.

2. Agenda

2.1. Additions or Deletions

The addition was made to the agenda:

4.5 Summer Parks Play Program

2.2. Approval of Agenda

MOTION by Darlene Ferris to approve the June 21st, 2016 agenda as amended.

CARRIED

3. Minutes from the April 26th, 2016 Meeting

3.1. Approval

MOTION by Nicole Nadeau to approve the minutes of the April 26th, 2016 meeting as presented.

CARRIED

4. Business Arising

4.1. Delegation: Honorable Mark Smith

The Childcare Operational Board welcomed the Honorable Mark Smith to the meeting and introduced themselves.

Bernice Taylor gave a brief history of the Early Childhood Development Centre and reported that the Minister of Human Services will be visiting the Centre in the near future. Bernice Taylor reported that the Centre has been a very strong advocate for subsidy and has been working very closely with the Muttart Foundation. Subsidy has not been increased in over 8 years but the cost of living has increased in that time. The Centre is one of three in the province that is municipally owned and currently has 9 day homes that are licensed and accredited and overseen by the Family Day Home Coordinator employed through the Centre. Through the government employees of the Centre qualify for professional development funding and have been utilizing it to achieve higher levels in Early Childhood Development. This program is essential for staff training and is highly appreciated, with one flaw that the Family Day Home Providers do not qualify for the same funding and would greatly benefit from the same opportunity as the staff from the Centre.

4.2. **Karen Linquist - Leave of Absence**

Bernice Taylor reported that Karen Linquist will be working at the Early Childhood Development Centre over the summer and will be taking a leave of absence from the Childcare Operational Board until September.

MOTION by Nicole Nadeau to recognize that Karen Linquist will be taking a Leave of Absence from the Childcare Operational Board until September.

CARRIED

4.3. **Men's Breakfast**

Bernice Taylor reported that approximately 40 were in attendance for the "Men's Breakfast". This was done the morning of the breakfast by having to call different local companies to send their male employees to come and enjoy breakfast. The event was advertised everywhere and before calling different companies there were only 6 men in attendance. Next year for Father's Day, the pancake breakfast may be hosted at the Childcare Centre or change the venue to the Scouts Hall or Legion.

4.4. **Backyard Renovations**

Bernice Taylor reported that the renovations went really well. The children are really enjoying it and the garden looks amazing. The Early Childhood Development Centre Open House will be hosted on June 22nd at 5:30pm and this will also be the Grand Opening of the backyard.

4.5. **Summer Parks Play Program**

Luke Efrid gave details of the Parks Play Program and what would be at the program. The goal is to create a fun program filled with different crafts and games for children ages 5-12 years old that will encourage families to spend time in all of the different parks that are available throughout the community. The venue for the program will change every day to a different local park.

The Youth on the Move program will also take place in different park venues within the community and youth ages 13-17 years of age will be encouraged to attend.

Teresa Dunlop presented the 2016 Summer Activity Brochure to the Board.

5. Other Business

5.1. Policies

Nothing to report at this time.

5.2. Financial Statement

Annette Driessen presented the financial statement to the Board.

5.3. General Correspondence

Nothing to report at this time.

5.4. Kindergarten Program Proposal

Bernice Taylor reported that a proposal has been sent to the Wild Rose School Division outlining a possible partnership where the Wild Rose School Division would offer 2 day kindergarten and the remaining 3 days would be offered by the Early Childhood Development Centre at the same venue for parents.

5.5. Board Member Renewals

Bernice Taylor reported that Marilyn Buchan's and Darlene Ferris's two year board membership is up for renewal.

Darlene Ferris reported that she would like her name to stand for another term.

6. Next Meeting Date

The next meeting date will be on Tuesday, September 20th at 10:00am.

7. Adjournment

MOTION by Chair Marilyn Buchan to adjourn the meeting.

TIME 11:20 a.m.

Marilyn Buchan

Signature

Committee Chair

B. Dayl

Signature

Town of Drayton Valley

Town of Drayton Valley

Proclamation

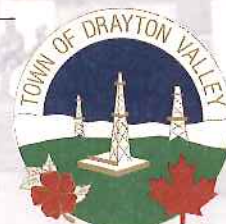
Alberta Foster and Kinship Caregiver Week

October 16 – 22, 2016

- WHEREAS:** foster, kinship, and adoptive families, who open their home and hearts and support children whose families are in crisis, play a vital role in helping children and families heal and reconnect thereby launching young people into successful adulthood; and
- WHEREAS:** foster families provide care and ongoing support to children, while, at the same time, participating in planning to assist children to return to their families, live with extended families, or make the transition to an adoptive family; and
- WHEREAS:** all young people in foster care need a meaningful connection to a caring adult who becomes a supportive and lasting presence in their lives; and
- WHEREAS:** in the Drayton Valley area, recognizing the importance of our 12 foster homes and 6 kinship care homes who serve children, youth, and their communities as foster parents; and
- WHEREAS:** to raise community awareness of the tireless work foster parents undertake for the children and youth of this community and to recognize their efforts; and
- WHEREAS:** fostering is a community responsibility and foster families build stronger communities.
- THEREFORE:** I, Mayor Glenn McLean, on behalf of the Council of the Town of Drayton Valley, do hereby proclaim **October 16-22, 2016**, as "**Alberta Foster and Kinship Caregiver Week**" in the Town of Drayton Valley to recognize the essential and irreplaceable care provided by foster families.

DATED at the Town of Drayton Valley,
in the Province of Alberta,
this 19th day of October, 2016.

Mayor Glenn McLean





Sustainability Committee Meeting
Friday, August 12, 2016, 9:00 a.m.
Town of Drayton Valley Conference Room #1

Meeting Notes

Present: Councillor Fayrell Wheeler, Councillor Dean Shular, Dwight Dibben, Sonya Wrigglesworth, Shahid Mughal, Tyler Russell, Danette Moulé, Sabine Larcher

Absent: Mayor Glenn McLean (Ex Officio), Ron Fraser

1.0 Call to Order

Councillor Wheeler called the meeting to order at 9:03 a.m.

2.0 Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

3.0 Adoption of Agenda

Councillor Shular moved to adopt the agenda as presented.
Carried

4.0 Approval of Committee Meeting Notes

4.1 July 15, 2016, Committee Meeting Notes

4.2 July 22, 2016, Committee Meeting Notes

Councillor Shular moved to accept the July 15, 2016, and the July 22, 2016, Committee Meeting Notes as presented.

Carried

5.0 Discussion Items

5.1 Tour of Alberta

The Committee discussed aspects of sustainability and waste management of the Tour of Alberta. Mr. Russell and Mr. Dibben provided further information on the festival organization and program.

Mr. Russell left the meeting at 9:09 a.m.

Mrs. Wrigglesworth entered the meeting at 9:11 a.m.

5.2 Documents re: Sustainability besides the Community Sustainability Plan

The Committee discussed plans besides the Community Sustainability Plan (CSP), for example the Landscape Management Plan or the Social Development

*Sustainability Committee Meeting**August 12, 2016*

Plan. The Committee agreed to review relevant plans regarding their sustainability aspects and recommend changes where necessary.

The Committee discussed the Landscape Management Plan further and agreed to review the Plan at another Committee Meeting.

5.3 City of London's Energy Action Plan

Ms. Moulé asked Councillor Wheeler for further input before continuing with her research on the Energy Action Plan.

5.4 Bike to Work Week September 6-9, 2016

A Bike to Work Week will be taking place between the Tour of Alberta and DV100. The community will be made aware of the upcoming event and encouraged to participate.

5.5 Follow up from the Review of the Sustainability Plan**5.5.1 New Business Licenses applied for from 2012 to present**

Mr. Mughal provided statistics on the business licenses that have been issued. The Committee discussed the option of online applications for business licenses.

5.5.2 Library usage Stats 2014 to present

Ms. Moulé informed the Committee that the Library's take out's had increased.

5.5.3 Whitecourt's Transit System

Ms. Moulé provided the Committee with detailed information on the Transit System in Whitecourt, incl. finances, operations, ticket prices, and citizens' feedback. The Committee discussed a public transit system for Drayton Valley.

5.5.4 Land Ownership Map/Trail System/Placemaking

The Committee reviewed a map showing the Town's lands. Furthermore, the Trail System was discussed and potential trail extensions and connections. Mr. Mughal provided more information on the Placemaking project. The Committee discussed the results of the recent survey on Placemaking.

Mr. Dibben left the meeting at 10:30 a.m.

5.5.5 Plastic Bag Ban

Ms. Moulé explained that this item had been discussed at the Waste Management Committee. She informed about the option of fees on single use plastic bags and the impact of this initiative. The Committee discussed the reduction of plastic bags and its enforcement.

The Committee agreed to discuss this idea with Council, after a first discussion between the Councillors on the Waste Management Committee and Sustainability Committee.

*Sustainability Committee Meeting**August 12, 2016*

6.0 Other Business

There was no other business discussed.

7.0 Information items

There were no information items discussed.

8.0 Items for Next Meeting

- Review of Municipal Development Plan on September 23, 2016
- Review of Landscape Management Plan in October

9.0 Next Meeting Date

September 23, 2016, 9:00-11:00 am, Boardroom 1

10.0 Adjournment

Councillor Shular moved to adjourn the meeting at 11:13 a.m.
Carried



Sustainability Committee Meeting
Friday, September 23, 2016, 9:00 a.m.
Town of Drayton Valley Conference Room #1

Meeting Notes

Present: Councillor Fayrell Wheeler, Councillor Graham Long, Shahid Mughal, Danette Moulé, Sabine Larcher

Absent: Mayor Glenn McLean (Ex Officio), Councillor Dean Shular, Dwight Dibben, Ron Fraser

1.0 Call to Order

Councillor Wheeler called the meeting to order at 9:09 a.m.

2.0 Additions or Deletions to Agenda

There were no additions or deletions to the agenda.

3.0 Adoption of Agenda

Councillor Long moved to adopt the agenda as presented.
Carried

4.0 Approval of Committee Meeting Notes

4.1 August 12, 2016, Committee Meeting Notes

A motion of approval was deferred to the next Committee meeting.

5.0 Discussion Items

5.1 Review Municipal Development Plan (MDP)

Mr. Mughal presented the Committee with an example of Sustainable Communities and explained what concepts could be implemented in the Town's MDP.

Councillor Wheeler recommended bringing the MPD for review to Council.

5.2 FCM GHG project update

This item was deferred.

5.3 Budget 2017 update

Councillor Wheeler advised that discussions of the budget process are ongoing.

*Sustainability Committee Meeting**September 23, 2016*

5.4 Community Sustainability Plan (CSP) review update

Councillor Wheeler shared information that she has collected from staff, other community organizations and institutions after the review of the CSP.

Councillor Wheeler advised that Administration give an update at a Governance & Priorities Meeting to inform Council of the current status of goals and milestones as laid out in the CSP and discussed in this Committee.

5.5 Strategic Planning Conference update

Councillor Wheeler advised of the Strategic Planning Conference she attended. The Committee discussed the benefits of strategic planning.

6.0 Other Business

The Committee discussed the recent Bike to Work week and locations of bike racks.

7.0 Information items

There were no information items discussed.

8.0 Items for Next Meeting

- Review of Landscape Management Plan in October
- Community Sustainability Plan review update
- Budget 2017
- FCM GHG project update

9.0 Next Meeting Date

October 21, 2016, 9:00-11:00 am, Boardroom 1

10.0 Adjournment

Councillor Long moved to adjourn the meeting at 10:06 a.m.
Carried

Board Meeting Highlights



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October 2016



Catholic Education Sunday

The Board approved a budget of \$300 per parish to celebrate Catholic Education Sunday in its community parishes. Catholic Education Sunday is November 6, and a STAR Catholic brochure, focused on the Division's theme of Light for the Way, is being distributed to STAR Catholic staff, students and parishioners.

CTK Field Trip approved in principle

The Board approved in principle Christ The King Jr./Sr. High School's international travel request to the Religious Education Congress Youth Day in Los Angeles, CA from February 21, 2017 to February 25, 2017.

Enrolment continues to grow in STAR Catholic

An enrolment report was received that showed STAR Catholic student enrolment at 3,953. That is a 206 student increase from last year. STAR Catholic has grown by 32.7 % in the last 6 years.

DATES TO REMEMBER

Next Board Meeting

Wednesday, November 16

10:30 a.m.

STAR Central Office

4906 50 Ave., Leduc, AB

The public is welcome at all

Board meetings.

Board of Trustees

[Thalia Hibbs](#), Chair

Lacombe

[John Tomkinson](#), Vice Chair

Wetaskiwin

[Dan Chalifoux](#)

Beaumont

[Sandra Bannard](#)

Drayton Valley

[Susan Kathol](#)

Drayton Valley

[Karen Richert](#)

Leduc

[Michelle Lamer](#)

Leduc

[Dan Svitich](#)

Ponoka

[Henry Effon](#)

Wetaskiwin

Learning Day

The Board was given a report on STAR Catholic's Learning Day PD session held October 20th in Leduc for all STAR Catholic staff. The keynote speaker was educator Tom Hierck, who spoke on Response to Intervention (RTI).

Construction updates

The Board was updated on the construction of École Mother d'Youville School in Beaumont and Father Leduc Catholic School in Leduc.

TeenSTAR PD offered

The Board approved support for STAR Catholic teachers wanting to attend the TeenSTAR program offered in Edmonton November 14 to 18, 2016. The Board approved covering tuition, substitute staff and travel costs for two teachers from each site with Grade 7 or higher.

Curriculum Survey info sessions

The Board reviewed information regarding the Government of Alberta's Curriculum Review and the online survey available until November 18th. STAR Catholic will be holding three information sessions for teachers, parents and community members regarding the Curriculum Review. Information for the information sessions is posted at www.starcatholic.ab.ca

Town of Drayton Valley
Childcare Operational Board



Tuesday, June 21st, 2016
10:00 a.m. – Boardroom 1 – Civic Centre

Minutes

THOSE PRESENT:

Honorable Mark Smith, MLA Drayton Valley/Devon
Marilyn Buchan, Committee Chair
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Cora Appleby, Administrative Assistant
Luke Efrid, Summer Programming Facilitator

1. Call to Order

The meeting was called to order at 10:02am by Chair Marilyn Buchan.

2. Agenda

2.1. Additions or Deletions

The addition was made to the agenda:

4.5 Summer Parks Play Program

2.2. Approval of Agenda

MOTION by Darlene Ferris to approve the June 21st, 2016 agenda as amended.

CARRIED

3. Minutes from the April 26th, 2016 Meeting

3.1. Approval

MOTION by Nicole Nadeau to approve the minutes of the April 26th, 2016 meeting as presented.

CARRIED

4. Business Arising

4.1. Delegation: Honorable Mark Smith

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4.2. **Karen Linquist - Leave of Absence**

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MOTION by Nicole Nadeau to recognize that Karen Linquist will be taking a Leave of Absence from the Childcare Operational Board until September.

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Teresa Dunlop presented the 2016 Summer Activity Brochure to the Board.

5. Other Business

5.1. Policies

Nothing to report at this time.

5.2. Financial Statement

Annette Driessen presented the financial statement to the Board.

5.3. General Correspondence

Nothing to report at this time.

5.4. Kindergarten Program Proposal

Bernice Taylor reported that a proposal has been sent to the Wild Rose School Division outlining a possible partnership where the Wild Rose School Division would offer 2 day kindergarten and the remaining 3 days would be offered by the Early Childhood Development Centre at the same venue for parents.

5.5. Board Member Renewals

Bernice Taylor reported that Marilyn Buchan's and Darlene Ferris's two year board membership is up for renewal.

Darlene Ferris reported that she would like her name to stand for another term.

6. Next Meeting Date

The next meeting date will be on Tuesday, September 20th at 10:00am.

7. Adjournment

MOTION by Chair Marilyn Buchan to adjourn the meeting.

TIME 11:20 a.m.

Marilyn Buchan

Signature

Committee Chair

B. Dayl

Signature

Town of Drayton Valley



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

Office of the Fire Chief

P.O. Box 6837
5120-52 Street
Drayton Valley, Alberta
T7A-1A1

Main: (780) 514-2216
Fax: (780) 514-2244

September 2016 Stats

Town of Drayton Valley/ Brazeau County

Fire Calls- 3

Rubbish and Grass Fires- 0

Motor Vehicle Collisions- 6

Rescue Calls- 1

Alarm Calls- 11

Assist another Agency- 3

Misc Calls- 3

Total- 27

Town of Drayton Valley

Fire Calls- 1

Rubbish and Grass Fires- 0

Motor Vehicle Collisions- 3

Rescue Calls-

Alarm Calls- 9

Assist another Agency- 3

Misc Calls- 2

Total- 18



DRAYTON VALLEY/BRAZEAU COUNTY FIRE SERVICES

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P.O. Box 6837
5120-52 Street
Drayton Valley, Alberta
T7A-1A1

Main: (780) 514-2216
Fax: (780) 514-2244

Brazeau County

Fire Calls- 2

Rubbish and Grass Fire- 0

Motor Vehicle Collisions- 3

Rescue Calls- 1

Alarm Calls- 2

Assist another Agency- 0

Misc Calls- 1

Total- 9



Traffic Advisory Committee Meeting
August 23, 2015
Town of Drayton Valley Conference Room # 1

Meeting Notes

Present: Pam Balke, Sheldon Fuson, Malcolm Callihoo (S/Sgt. RCMP) Tom Thomson (Director of Protective Services/Fire Chief), Cinthia Gilroy, Erin Felker (via phone)

Absent

1.0 Call to Order

Pam Balke called the meeting to order at 6:38 pm

2.0 Additions or Deletions to Agenda

The following additions were made to the agenda:

3.1 Election of a Chair

4.5 Possible Media Strategy

4.6 Meeting occurrences/frequency

Agenda was approved as presented.

3.0

3.1 Election of Chair for Committee: Motion by Malcolm Callihoo nominating Sheldon Fuson for Chair of the Traffic Advisory Committee – accepted Carried

4.0 Discussion Items

4.1 Terms of Reference – discussed purpose of Traffic Advisory Committee

4.2 Automated Traffic Enforcement Fund Allocation Policy – policy to be discussed at next meeting once all members have had a chance to read the policy

4.3 Automated Traffic Enforcement: discussion around public awareness and misinformation about Automated Traffic Enforcement

4.4 Letters/Correspondence: examples of misinformation that continues to be repeated by the public, misquotes

4.5 Possible Media Strategy: social media and local newspaper continue to feed the frenzy of misinformation, educate public with clear consistent message, focus on the positives, celebrate the benefits, create an email for Traffic Advisory Committee to allow public input

4.6 Meeting Occurrences/frequency: for the next few months committee will meet monthly

Traffic Advisory Committee Meeting

August 23, 2016

meeting schedule will be: Sept. 27th, 2016 @ 6:30 pm
Oct. 25th, 2016 @ 6:30 pm
Nov. 22nd, 2016 @ 6:30 pm

5.0 Other Business

5.1

6.0 Items for Next Meeting

Automated Traffic Enforcement Fund Allocation Policy
Email contact for Traffic Advisory Committee
Recent report on Traffic Control Review availability

7.0 Next Meeting Date

27 day, September, 2015 at 6:30 pm.

9.0 Adjournment

Chair adjourned the meeting at 7:40 pm



Traffic Advisory Committee Meeting
September 27th, 2016
Town of Drayton Valley Conference Room #2

Meeting Notes

Present; Sheldon Fuson, Malcolm Callihoo, Cinthia Gilroy, Erin Felker , Pam Balke

Absent; Tom Thomson

1.0 Call to Order

Chair Fuson called the meeting to order at 6:30 pm

2.0 Additions or Deletions to Agenda

5.4 Meetings public access

5.5 CRISP membership

3.0 Adoption of Agenda

Agenda was approved as presented.

4.0 Review of the Notes

August 23rd , 2016. Notes were accepted as presented.

5.0 Discussion Items

5.1 Automated Traffic Enforcement Fund Allocation Policy – discussion around where money can go, applications , any current interest, that Committee can have a voice to support any applications, Committee can also put in applications to support any safety initiatives

5.2 Email Address for Traffic Advisory Committee- what message does committee want put out to public for their information – strictly concerned about traffic safety and all that entails – would like public input into issues concerning traffic/pedestrian safety – might be interested in putting out questions to the public to address traffic/pedestrian safety concerns – will have Communications department make up an information tag for the Town's webpage about email address and use for public

5.3 Traffic Control Review availability – review will be available to members once completed – copies when available will be forwarded to members

5.4 Meetings Public Access – Committee needs to decide whether public will be allowed access to meetings – discussion– to determine if allowed to have public presentations on a preapproved agenda item

Traffic Advisory Committee Meeting

September 27th, 2016

5.5 CRISP Membership dues – would Committee would support paying membership dues to join CRISP (Capital Region Intersection Safety Program)– unanimous support to have Town become member

6.0 Other Business

6.1

7.0 Items for Next Meeting

Traffic Control Review and Engineer

Email roll out/responses

Invite CAO to meeting

Public presentations to Committee on pre-approved agenda

8.0 Next Meeting Date

25th day, October, 2016 at 6:30pm.

9.0 Adjournment

Chair adjourned the meeting at 7:30pm